



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
Email: clerktownoflake@gmail.com Website: www.townlakewi.com

Town Board Regular Meeting held January 9, 2020 at the Town Hall at 6:00 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Supervisor Ed Kane, Clerk Judy Reas, Crew Supervisor Tim Schloer, and 8 electors

1. **Call to order.** The meeting was called to order by Chairman Wagner.
2. **Approval of Agenda.** The agenda was approved as presented.
3. **Public comment.** Bob Kopisch made comments regarding the cost of health insurance and voiced concern that the request to exceed the levy limit be used for road improvement. Chairman Wagner noted that more road work has been done the past two years.
4. **Minutes of December 12, 2019 meeting, review and approve.** Supervisor Donner made a motion to approve the minutes, Supervisor Kane seconded the motion, motion passed.
5. **Treasurer's Report review.** The Treasurer's report was reviewed.
6. **Financial Report review.** The following reports were reviewed.
 - a. **Budget vs Actual Summary from Quickbooks**
 - b. **Budget spreadsheet for the previous month**
 - c. **Finance Report spreadsheet**
7. **Vouchers, review and approve/deny.** Supervisor Kane made a motion to approve checks 25184-25220 in the amount of \$92,597.27, Supervisor Donner seconded the motion, motion passed.
8. **Chairman's Report**
 - a. **Driveway Access Permit updates.** There were no permits to review.
 - b. **Snow Removal.** Chairman Wagner reported that the crew has been busy with snow removal, sanding and equipment repairs. Supervisor Kane noted that cost accounting be completed for the driveway snow removal.
9. **Unfinished Business**
 - a. **Review and possible action on LRIP, Trip D and MMLS grant requests.** Chairman Wagner noted that we have not received information on the Trip D and MMLS as of yet.
 - b. **Review and possible action on adding clerk to health insurance.** The board discussed options to pay a portion of the health insurance for the clerk position. Supervisor Donner would like to obtain more information for the next meeting and put it to a vote at that meeting.
 - c. **Review and possible action regarding posting of meeting notices and locations.** The clerk reported that J's Automotive has been plowed so we could keep the meeting notices posted there. The clerk made contact with Guy Sieg from the Outhouse and he was agreeable to having the bulletin board at his establishment. Supervisor Donner made a motion to move the bulletin board from Timber Breeze to Outhouse. Supervisor Kane seconded the motion, motion passed.

- d. **Review and possible action regarding potential encroachment on town property.** Jenny and Rick Nehls were present at the meeting. There was some concern when they built their home regarding the property lines. Wausau Homes ordered a survey and paid for it. The property owners have repeatedly requested a copy of the survey but have not received it. The property owners would like to reach an agreement with the Town. Chairman Wagner made a motion to recognize the Butternut Lake Development Co's Subdivision map of 1933, Supervisor Donner seconded the motion, motion passed. The clerk will provide a copy of the minutes to the property owner.

10. New Business

- a. **Review and possible action of budget amendment for funds for health insurance.** This will be placed on the agenda for next month.
- b. **Review and possible action to approve election inspectors for two year term.** Supervisor Donner made a motion to approve the election inspectors for 2020-2021, Supervisor Kane seconded the motion, motion passed.

11. Road Work Report. Crew Supervisor Tim Schloer noted that they have had some equipment repairs, winter maintenance, plowing roads, repairing Freightliner and International.

The clerk noted that Carol Weinberger again donated a wreath for the outside of the Town Hall and the board noted their appreciation.

Crew Supervisor noted that Bud Weinberger will not be plowing routinely for the town after almost 50 years of service. While Bud had retired a few years ago he had stayed on as part-time help for plowing and grading in the summer. The board noted their appreciation for his years of service.

12. Adjourn meeting. Meeting adjourned at 7:55 p.m.

Respectfully submitted by Judy Reas, Clerk

Posted January 14, 2020 at Town of Lake Hall and www.townlakewi.com



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
Email: clerktownoflake@gmail.com Website: www.townlakewi.com

Town Board Regular Meeting held January 23, 2020 at the Town Hall at 6:00 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Supervisor Ed Kane, Clerk Judy Reas, Treasurer Carrie Kyle, and 7 electors

1. **Call to order.** The meeting was called to order by Chairman Wagner.
2. **Approval of Agenda.** The agenda was approved as presented.
3. **Public comment.** Larry Olafson and Dennis Boushon would like to receive a weight restriction permit application when the board begins looking at the spring break up time.
4. **Minutes of January 9, 2020 meeting, review and approve.** Supervisor Donner made a motion to approve the minutes, Supervisor Kane seconded the motion, the motion passed.
5. **Vouchers, review and approve/deny.** Supervisor Kane made a motion to approve checks 25231-25242 in the amount of \$6,677.59, Supervisor Donner seconded the motion, motion passed.
6. **Chairman's Report**
 - a. **Driveway Access Permit updates.** There were no permits received.
7. **Unfinished Business**
 - a. **Review and possible action on LRIP, Trip D and MMLS grant requests.** No updates but expect to hear regarding the MMLS soon. Chairman Wagner will obtain written confirmation of the LRIP grant.
 - b. **Review and possible action on adding clerk to health insurance.** Bob Kopisch noted that he provided a spreadsheet reflecting salary amounts for a couple of townships in the county and noted that he was opposed to providing health insurance for the clerk at this time. Supervisor Kane noted the response from Wisconsin Towns Association and noted that the town is able to provide health insurance for the clerk at any time. Supervisor Kane made a motion to table this, Supervisor Donner seconded the motion, motion passed.
8. **New Business**
 - a. **Review and possible action of budget amendment for funds for health insurance.** No action taken.
 - b. **Review and possible action on road projects for 2020.** The board reviewed the long range plan. The LRIP for \$26,000 can be used after July 15. Chairman Wagner stated that a plan will need to be made and may include soil borings. The clerk requested that bid specs be prepared for bidding. Chairman Wagner will prepare bid specs with the Crew Supervisor prior to the next meeting.
 - c. **Review and possible action on Census Boundary Validation Program.** The board reviewed the map provided for verification of the town boundaries. Supervisor Donner made a motion to have the maps reviewed by the tax lister, Janet Krucky, prior to approval, Supervisor Kane seconded the motion, motion passed.
9. **Road Work Report.** Chairman Wagner noted that the crew has been working on snowplowing and maintenance of equipment.
10. **Adjourn meeting.** Meeting adjourned at 7:10 p.m.

Respectfully submitted by Judy Reas, Clerk

Posted January 29, 2020 at Town of Lake Hall and www.townlakewi.com



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
Email: clerktownoflake@gmail.com Website: www.townlakewi.com

Town Board Regular Meeting held February 13, 2020 at the Town Hall at 6:00 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Clerk Judy Reas, Treasurer Carrie Kyle, Crew Supervisor Tim Schloer, and 22 electors.

1. **Call to order.** Chairman Wagner called the meeting to order.
2. **Approval of Agenda.** The agenda was approved as presented.
3. **Public comment.**
4. **Minutes of January 23, 2020 meeting, review and approve.** Supervisor Donner made a motion to approve the minutes, Chairman Wagner seconded the motion, motion passed.
5. **Treasurer's Report review.** The board reviewed the Treasurer's Report.
6. **Financial Report review.** The board reviewed the following reports.
 - a. **Budget vs Actual Summary from Quickbooks**
 - b. **Budget spreadsheet for the previous month**
 - c. **Finance Report spreadsheet**
7. **Vouchers, review and approve/deny.** Supervisor Donner made a motion to approve checks 25248-25287 in the amount of \$67,397.85, Chairman Wagner seconded the motion, motion passed.
8. **Chairman's Report**
 - a. **Driveway Access Permit updates.** None
9. **Unfinished Business**
 - a. **Review and possible action on LRIP, Trip D and MMLS grant requests.** Trip D and MMLS have not been decided as of yet. Chairman Wagner will request the LRIP award to be in writing.
 - b. **Review and possible action on adding clerk to health insurance.** Supervisor Donner made a motion to table until Supervisor Kane is in attendance, Chairman Wagner seconded the motion, motion passed.
 - c. **Review and possible action of budget amendment for funds for health insurance.** No action taken.
 - d. **Review and possible action on road projects for 2020 and bid notice.** Bid notice to go out after next meeting.
 - e. **Review and possible action on Census Boundary Validation Program.** Tax lister has indicated that changes need to be done and she has contacted the census bureau to make the changes with no response as of yet.

10. New Business

- a. Review and possible action on purchase of loader tires.** Supervisor Donner made a motion to approve the purchase of loader tires from Pumps out of Abbotsford, Chairman Wagner seconded the motion, motion passed.
- b. Review and possible action reviewing Spring Weight Limit policy.** Typically, around March 15 the spring weight limits are put in place. The board reviewed the guidelines set at the 2/8/2018 meeting. Dennis Boushon questioned if all roads would be released at the same time. Chairman Wagner noted that the decision would be made at the time depending on road conditions. No changes will be made to current practice. Chairman Wagner reported that Price County states there is 30 inches of frost at this time and last year at this time there was 60 inches.
- c. Review and possible action regarding estimate for new heater.** Crew supervisor Schloer noted that the heater for the back room in the garage is out and cost for repairs would be approximately \$1,000. Supervisor Donner made a motion to proceed with the new heater estimate from Wollerman's for \$3,642.84, Chairman Wagner seconded the motion, motion passed.
- d. Review and possible action regarding election worker pay.** This will be tabled.

11. Road Work Report. Crew Supervisor Schloer reported that the crew has been scraping a few roads, pushing back snow banks, performing equipment repairs and general winter maintenance. Schloer reports that the crew will be scraping more ice next week when the weather is warmer.

12. Meeting for April 9, 2020. Meetings in April will be April 16 and 30 due to the holiday on April 9.

13. Adjourn meeting. The meeting was adjourned at 7:00 p.m.

14. Next Meeting Date. The next meeting will be February 27, 2020 at 6:00 p.m.

Respectfully submitted by Judy Reas, Clerk

Posted February 18, 2020 at Town of Lake Hall and www.townlakewi.com



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Town Board Regular Meeting held February 27, 2020 at the Town Hall at 6:00 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Supervisor Ed Kane, Clerk Judy Reas, Treasurer Carrie Kyle, Crew Supervisor Tim Schloer, and 9 electors

1. Call to order

2. Approval of Agenda. Agenda was approved as presented.

3. Public comment. Fire Chief Larry Reas stated that the City of Park Falls is preparing to purchase a firetruck next year. He advised that it will take 8-10 months to complete the design and put it out to bids and another 12 months to receive the truck. The plan is to receive the firetruck the end of 2021. Fire Chief Reas stated that Park Falls Fire Department is part of the MABAS agreement state wide and has mutual aid with all area fire departments.

4. Minutes of February 13, 2020 meeting, review and approve. Supervisor Donner made a motion to approve the minutes as presented, Supervisor Kane seconded the motion, motion passed.

5. Vouchers, review and approve/deny. Supervisor Kane made a motion to approve checks 25288-25313 in the total amount of \$64,883.24, Supervisor Donner seconded the motion, motion passed.

6. Chairman's Report

a. Driveway Access Permit updates. None

b. Overweight Permit applications. The town board has received two applications. Chairman Wagner will contact Chris Beeman regarding the size of the truck and another request. Supervisor Kane made a motion to approve the application for Vincent Franzen, Supervisor Donner seconded the motion, motion passed.

7. Unfinished Business

a. Review and possible action on LRIP, Trip D and MMLS grant requests. Chairman Wagner reported that the Town has been awarded the MMLS grant at 46.6% and expect that the Town will receive an award letter most likely next week. Chairman Wagner contacted Chairman of Agenda, Terry Palecek, and would like to meet with the engineer again to review the proposal and award.

b. Review and possible action on road projects for 2020 and bid notice. Chairman Wagner presented the summary of road projects for 2020 for a total estimate of 9.3 miles. Supervisor Kane made a motion to submit the list of roads with a bid opening on April 30. Chairman Wagner would like core samples taken for Bass Lake Road.

c. Review and possible action on Census Boundary Validation Program. The tax lister, Janet Krucky, has been in contact with the Census Bureau to correct the maps. Janet suggests the board note that the legal boundary for our government is NOT correct on the Boundary Validation Program verification. Supervisor Donner made a motion to sign the request indicating the boundary is not correct, Supervisor Kane seconded the motion, motion passed.

8. New Business

- a. Review and possible action on request for use of Tower Road and Division Street for First Annual Sno Gypsies Hop Fun/Run Walk on April 11, 2020.** Supervisor Kane made a motion to approve the use by the Sno Gypsies, Supervisor Donner seconded the motion, motion passed.
 - b. Review and possible action on MSHA training scheduled for May 13 or May 14.** This training is mandatory for anyone entering a pit. The clerk has registered 4 people for the MSHA training on May 13. Supervisor Kane made a motion to approve the training, Supervisor Donner seconded the motion, motion passed.
 - c. Review and possible action on cooperative salt/sand and blade order with Price County.** Crew Supervisor Schloer indicated that the Town typically has ordered about 13 tons of salt. Supervisor Kane made a motion to purchase 13 tons of salt from Price County, Supervisor Donner seconded the motion, motion passed.
 - d. Review and possible action on Helicopter Landing Area Request from Xcel Energy** Chairman Wagner reported that Xcel energy is requesting a permit for helicopter landing for installing new wire. Roger Reas noted that the town needs to maintain progress noting a declining population and the need to bring and keep residents in the area. Supervisor Donner made a motion to approve the helicopter request, Supervisor Kane seconded the motion, motion passed.
9. **Road Work Report.** Crew Supervisor Schloer reported that the loader tires have been ordered. He noted that there have been a few culverts that have frozen. The crew continues with winter maintenance. The new heater has been installed. Roger Reas commended the town crew on their cleanup of snow this year.
10. **Meeting adjourned.** The meeting adjourned at 6:55 p.m.
11. **Next meeting.** The next Town Hall meeting is scheduled for March 12, 2020.

Respectfully submitted by Judy Reas, Clerk

Posted March 10, 2020 at Town of Lake Hall and www.townlakewi.com



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
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Town Board Regular Meeting held March 12, 2020 at the Town Hall at 6:00 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Supervisor Ed Kane, Clerk Judy Reas, Treasurer Carrie Kyle, Crew Supervisor Tim Schloer, and 5 electors

1. **Call to order.** The meeting was called to order by Chairman Wagner
2. **Approval of Agenda.** The agenda was approved as presented
3. **Public comment.** The clerk advised the board that two cell phones for the crew need to be replaced. The clerk advised that the attendant for the transfer station will be needing a replacement temporarily. The board agreed to post for this position.
Marty Eheler noted that Pine Creek Road is in need of gravel. Chairman Wagner indicated that he would review that road with the crew supervisor and report back at the next meeting.
4. **Minutes of February 27, 2020 meeting, review and approve.** Supervisor Donner made a motion to approve the minutes as presented, Supervisor Kane seconded the motion, motion passed.
5. **Treasurer's Report review.** The board reviewed the report.
6. **Financial Report review.** The board reviewed the report.
7. **Vouchers, review and approve/deny.** Supervisor Kane made a motion to approve checks 25314-25343 in the amount of \$21,488.71, Supervisor Donner seconded the motion, motion passed.
8. **Chairman's Report**
 - a. **Driveway Access Permit updates.** None were presented.
 - b. **Overweight Permit applications.** There were six presented:
 - Xcel Energy: This is a one time request to complete repairs tomorrow morning using River Road and Margaret Lane. Supervisor Kane made a motion to approve this request, Supervisor Donner seconded the motion, motion passed.
 - Dennis Boushon: Supervisor Kane made a motion to approve the request for an empty truck to go home using the most direct route possible, Supervisor Donner seconded the motion, motion passed.
 - Mix Rite: Crew supervisor Tim Schloer had contacted the requester and was advised that they would be delivering with a vehicle that is under the posted limits so nothing is needed.
 - Dean Distributing: Supervisor Donner made a motion to allow the use of the north end of Lakeshore Drive if needed to supply Timber Breeze, Division St and Tower Road from Division St to supply OK Corral, Supervisor Kane seconded the motion, motion passed.
 - Advanced Disposal: Supervisor Kane made a motion to allow travel on Oak Road prior to 11:00 a.m., Supervisor Donner seconded the motion, motion passed.
 - JB Disposal: It was noted that the board allowed the use of the hook truck last year. This request was for the larger truck. Supervisor Kane made a motion to deny this request, Supervisor Donner seconded the motion, motion passed.

- Chris Tank: Supervisor Donner made a motion to approve the request for an empty truck to go home using the most direct route possible, Supervisor Kane seconded the motion, motion passed.
- Northend Heavy Duty: Supervisor Kane made a motion to approve the one time request to transport a skidder to the shop for repairs tomorrow morning between 6:00 a.m. and 11:00 a.m., Supervisor Donner seconded the motion, motion passed.
- Jason Schmidt: Supervisor Donner made a motion to approve the request for an empty truck to go home using the most direct route possible and avoiding the road if conditions warrant, Supervisor Kane seconded the motion, motion passed.
- Larry Olafson: The clerk mailed an application to Mr. Olafson but has not received the application yet. Supervisor Kane made a motion to approve the request if it is received for an empty truck to go home using the most direct route possible, Supervisor Donner seconded the motion, motion passed.

9. Unfinished Business

- Review and possible action on LRIP, Trip D and MMLS grant requests.** Chairman Wagner advised that he has been told that we were awarded MMLS funds but we still have not received documentation for that. The clerk noted that the Town still has not received an award letter from the LRIP either. Chairman Wagner said that he would contact the appropriate persons to obtain the documents. Chairman Wagner noted that he would be meeting with the engineer and the Town of Agenda.
- Review and possible action on road projects for 2020 and bid notice.** The clerk presented the draft of the bid notice for the board to review and the roads will be as listed.

10. New Business.

- Road Work Report.** Crew supervisor Tim Schloer noted that maintenance will continue on equipment. The crew will be looking into the rental of sweeper as has been done in the past for cleaning off the roads. The new tires have been installed on the loader. Discussion was held on hiring out for brushing in addition to mowing at a rate of \$85/hour to be completed the end of April/beginning of May. Roads would be selected for the brushing. This will be placed on the agenda for next mtg

- Adjourn meeting.** Meeting adjourned at 7:10 p.m.

13. Next meeting is scheduled for March 26, 2020

Respectfully submitted by Judy Reas, Clerk

Posted March 13, 2020 at Town of Lake Hall and www.townlakewi.com



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Town Board Regular Meeting held April 16, 2020 at the Town Hall at 6:00 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Supervisor Ed Kane, Clerk Judy Reas, Treasurer Carrie Kyle, and 2 electors

1. **Call to order.** This meeting was held via videoconference.
2. **Approval of Agenda.** Agenda was approved as presented.
3. **Public comment.**
4. **Minutes of March 12, 2020 meeting, review and approve.** Supervisor Donner made a motion to approve the minutes of the March 12, 2020 meeting, Supervisor Kane seconded the motion, motion passed.
5. **Treasurer's Report review.** The board reviewed the treasurer's report.
6. **Financial Report review.** The board reviewed the financial report.
7. **Vouchers, review and approve/deny.** Supervisor Kane made a motion to approve vouchers 25347-25380 in the amount of \$49,432.79, Supervisor Donner seconded the motion, motion passed.
8. **Chairman's Report**
 - a. **Driveway Access Permit updates: Lawrence Dahl.** Supervisor Kane made a motion approve the permit, Supervisor Donner seconded the motion, motion passed.
 - b. **Overweight Permit applications.** JB Disposal submitted an application for the use of the hook truck. Supervisor Donner made a motion to approve the permit, Supervisor Kane seconded the motion, motion passed.
 - c. **Proclamation of State of Emergency.** Chairman Wagner advised the board that he signed a Proclamation of State of Emergency due to Covid 19 as a precautionary action.
 - d. **Clean Sweep cancelled for 2020**
 - e. **Road Work Report.** Chairman Wagner stated that he has been in contact with American Asphalt regarding expected costs. It is expected that Spring weight limits will remain in effect for approximately 2 weeks. Plans are being worked on for work to be done on Fleming Road and Bass Lake Road and adding gravel to Pine Creek Road. Supervisor Kane noted that a lot of the roads are in rough shape. Next week they will be sweeping and grading and then will begin crack sealing as weather allows. Chairman Wagner noted that the crew has been doing essential work only.
 - f. **Additional trash dumpster placed.** Chairman Wagner noted that an additional dumpster has been placed. Supervisor Donner questioned if the town has done anything about avoiding a surcharge for contaminated recyclables and questioned what plastics are recyclable. Chairman Wagner stated he would call Waste Management and clarify what plastics are accepted.
 - g. **Notice of Price County work on County B bridge in June.** Chairman Wagner noted that Price County will be sealing the bridge early summer.

9. Clerk Report

- a. **Election update.** The clerk noted that approximately 200 absentee ballots were requested for the April 7 election. The clerk updated the board on precautions that were taken for the election and the additional expenses.
- b. **Bid notice for Chip Seal and Wedging/Overlay.** The clerk reported that the notices were published for chip seal and the wedging/overlay will be in the paper next week.
- c. **WI Act 140 allows for Meeting Notices to be posted in one place and on the website.** The clerk highlighted the clarification at the state to allow for meeting notices to be posted in one physical location and on the website.
- d. **Bid notice for brushing/mowing placed on bulletin board.** The bid notice for brushing/mowing has been placed on the bulletin board.
- e. **Salt Storage inspection by State expected this week.** The state sent notice that they will be completing the inspection of the salt storage this week.
- f. **Recycling attendant.** The clerk advised that the recycling attendant will not be requiring time off at this time so the town does not have to advertise for a replacement.

10. Unfinished Business

- a. **Review and possible action on LRIP, Trip D and MMLS grant requests.** Chairman Wagner reported that the contract will be emailed to the Town of Lake by the end of April for the MMLS grant. The clerk noted that the Town still has not received written notification of the LRIP award or the Trip D.

11. New Business

- a. **Review and possible action regarding Annual meeting scheduled for April 21, 2020.** The board discussed the options for the annual meeting. Supervisor Donner made a motion to move the Annual meeting to June 9, 2020, Supervisor Kane seconded the motion, motion passed.
- b. **Review and possible action regarding Price County request to rent grader.** The highway commissioner contacted Crew Supervisor Schloer regarding rental of the grader for work they need. Supervisor Donner questioned what the rental fee would be and Chairman Wagner noted the typical fee would be \$80 to \$100 per hour. The board discussed bartering for use of the grader. Bob Kopisch noted that the State has a rate for rental. The treasurer noted that it may be cleaner to charge a fee. Supervisor Donner wanted to be sure we would have access to use our grader if needed. It was determined to draft a proposal at the next meeting.
- c. **Review and possible action regarding CenturyLink request to install new equipment.** Chairman Wagner advised of the update received today. Supervisor Donner made a motion to grant the permit for work on Bass Lake Road, Supervisor Kane seconded the motion, motion passed.
- d. **Review information from Park Falls Municipal Airport Proposed Seaplane Base Facility.** Supervisor Kane noted that this is a project that the City of Park Falls is pursuing and expect to have 10-12 seaplanes annually. The project engineer provided correspondence that they expect to hold public listening sessions later this spring or early summer.

12. Next meeting April 30, 2020 at 6:00 p.m.

13. Adjourn meeting. The meeting was adjourned at 6:50 p.m.

Respectfully submitted by Judy Reas, Clerk

Posted April 22, 2020 at Town of Lake Hall and www.townlakewi.com



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Town Board Regular Meeting held April 30, 2020 at the Town Hall at 6:00 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Supervisor Ed Kane, Clerk Judy Reas, Treasurer Carrie Kyle, Crew Supervisor Tim Schloer, and 1 elector

1. **Call to order-this meeting will be held by videoconference call, see additional instructions.**
Meeting called to order at 6:10 p.m. due to technical difficulties.
2. **Approval of Agenda.** The agenda was approved as presented.
3. **Public comment.**
4. **Minutes of April 16, 2020 meeting, review and approve.** Supervisor Donner made a motion to approve the minutes, Supervisor Kane seconded the motion, motion passed.
5. **Vouchers, review and approve/deny.** Supervisor Donner made a motion to approve vouchers 25385-25402 in the amount of \$12,838.76; Supervisor Kane seconded the motion, motion passed.
6. **Chairman's Report**
 - a. **Driveway Access Permit updates.** One permit was received from Dan Trochil, no culvert required. Supervisor Kane made a motion to approve the driveway, Supervisor Donner seconded the motion, motion passed.
 - b. **Overweight Permit applications.** Ritchie Oil requested to deliver fuel to Timber Breeze. Supervisor Kane suggested that the board deny this as the restrictions would be lifted next week. Supervisor Kane made a motion to deny the request, Supervisor Donner seconded the motion, motion passed.
7. **Unfinished Business**
 - a. **MSHA Training postponed.** The clerk noted that the MSHA training at Price County has been postponed.
 - b. **Review and possible action on LRIP, Trip D and MMLS grant requests.** The WI DOT sent an email with the State/Municipal Agreement today and it was forwarded to the board members. Chairman Wagner noted that this will need to be reviewed by the board. Carrie Kyle asked if discussion has been held with the other municipality and how funding will be handled. Chairman Wagner stated that he has not been in contact with the Town of Agenda as of yet. Chairman Wagner would like to set up a meeting with the Town of Agenda and the engineering firm. The deadline to respond is July 31, 2020. Supervisor Donner made a motion to table this, Supervisor Kane seconded the motion, motion passed.
8. **New Business**
 - a. **Review and possible action regarding bids:**
Chip seal. Two bids were received for chip seal, Pitlick & Wick and Scott Construction. Chairman Wagner opened the bids and relayed the totals. The clerk will put together a spreadsheet for the board and email it to them tomorrow. The bids are good for 30 days. Chairman Wagner noted that work would most likely begin in August. Supervisor Donner made a motion to table this until the next meeting, Supervisor Kane seconded the motion, motion passed.

Wedging overlay. One bid was received from American Asphalt for wedging overlay for a total of \$24,960

- b. Review and possible action regarding clerk position.** The clerk submitted her resignation effective June 1, 2020. It was noted that the procedure would be to advertise for this position and the board would interview potential candidates and then appoint someone to fill the remainder of the term. Supervisor Donner made a motion to accept the resignation, Supervisor Kane seconded the motion, motion passed. Supervisor Donner made a motion to post notice on the website and in the newspaper for the clerk position, Supervisor Kane seconded the motion, motion passed. The deadline for applications will be May 14 at 4:00 p.m. with tentative plan to schedule interviews on May 18.
 - c. Review and possible action regarding recycling education fliers.** Waste Management provided recycling education fliers. Chairman Wagner suggested that we make copies of the one page, Let's Get Back to Basics of Recycling, to be given out by the recycling attendant. Supervisor Kane suggested that we also place these on the website. Supervisor Donner suggested that we have a few of these laminated and placed on the dumpsters.
 - d. Review and possible action regarding spring weight restriction expiration.** Price County will be lifting the spring weight restrictions effective May 4, 2020. Supervisor Donner made a motion to lift spring weight restrictions at 6:00 a.m. on May 5, 2020 in the Town of Lake, Supervisor Kane seconded the motion, motion passed.
 - e. Review and possible action regarding open book scheduled for May 15 and board of review scheduled for May 30.** The open book on May 15, 2020 is from 5:00 p.m. to 7:00 p.m. and Board of Review is May 30 from 7:00 a.m. to 9:00 a.m.
 - f. Review and possible action regarding property tax penalties.** The treasurer noted that this has to be acted on by the county prior to the township acting on it and Price County has not addressed this as of yet.
 - g. Review and possible action regarding grader rental.** Crew Supervisor noted that Price County would not need to rent the grader from the Town.
- 9. Road Work Report.** Crew Supervisor Tim Schloer reported on work being done including completed sweeping, will be grading when weight restrictions lifted and will begin crack sealing. Chairman Wagner noted that patch would be purchased instead of the bags for a savings.
- 10. Next board meeting.** The next meeting is scheduled for May 14, 2020 at 6:00 p.m.
- 11. Adjourn meeting.** Meeting was adjourned at 7:15 p.m.

Respectfully submitted by Judy Reas, Clerk

Posted May 8, 2020 at Town of Lake Hall and www.townlakewi.com



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Town Board Regular Meeting held May 14, 2020 at the Town Hall at 6:00 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Supervisor Ed Kane, Clerk Judy Reas, Treasurer Carrie Kyle, Crew Supervisor Tim Schloer, and 1 contractor

1. **Call to order. This meeting will be held by videoconference call with the board at the town hall, see additional instructions below to attend by video or audio.** The meeting was called to order by Chairman Wagner.
2. **Approval of Agenda.** The agenda was approved as presented.
3. **Public comment**
4. **Minutes of April 30, 2020 meeting, review and approve.** Supervisor Donner made a motion to approve the minutes, Supervisor Kane seconded the motion, motion passed.
5. **Treasurer's Report review.** The board reviewed the treasurer's report.
6. **Financial Report review.** The board reviewed the financial report.
7. **Vouchers, review and approve/deny.** Supervisor Donner made a motion to approve checks 25404-25430 in the amount of \$38,777.85, Supervisor Kane seconded the motion, motion passed.
8. **Chairman's Report**
 - a. **Driveway Access Permit updates.** Two driveway access permits were reviewed. Supervisor Donner made a motion to approve the permits, Supervisor Kane seconded the motion, motion passed.
 - b. **Overweight Permit applications.** None
9. **Unfinished Business**
 - a. **Review and possible action regarding MSHA Training.** The clerk reported that NTC offers an online refresher for a cost of \$70 per person. Supervisor Kane made a motion to approve the online refresher class with NTC, Supervisor Donner seconded the motion, motion passed.
 - b. **Review and possible action on LRIP, Trip D and MMLS grant requests.** Chairman Wagner reported that we still do not have a confirmation regarding the LRIP. The Trip D grant was denied. Chairman Wagner indicated that the board should meet with the Town of Agenda and the engineer regarding the MMLS project. Supervisor Donner requested that the crew supervisors from both townships be in attendance. Chairman Wagner will contact the Town of Agenda Chairman and set up a meeting.
 - c. **Review and possible action regarding Chip Seal bid.** The board reviewed the bids that were received. Supervisor Donner made a motion to accept the bid from Scott Construction with discussion to follow for selection of roads, Supervisor Kane seconded the motion, motion passed. Supervisor Donner made a motion to approve all of the roads contained in the bid for the chip seal and double chip seal for hot oil at emulsion price with 100% fractured granite from Scott Construction and wedging for Tower Road bid from American Asphalt and additional \$26,000 to

comply with LRIP grant on Bass Lake Road and seek bids for a loan of approximately \$80,000.00, Supervisor Kane seconded the motion, motion passed.

- d. Review and possible action regarding Wedging Overlay bid.** The board reviewed the bids and the motion above included the wedging overlay bid.
- e. Review and possible action regarding clerk position.** The clerk reported that there were no applications to review. Two applications had been received but one was not a resident of the Town of Lake and the other withdrew her application. The board requested that the ad be run another week. The treasurer suggested that the board along with the treasurer would need to assume the clerk duties in the interim beginning in June. Supervisor Kane noted that he would place the ad on the Chamber of Commerce facebook page. Supervisor Donner noted that he felt the board failed to advocate for the referendum and explain the importance for the benefit of the town. Supervisor Donner questioned if the referendum could be placed on the ballot for the November election. The board discussed the clerk position noting the changes, increased complexity and requirements for the position. The current pandemic and election work has further dramatically increased the workload on the clerk position.
- f. Review and possible action regarding recycling education fliers.** Chairman Wagner reported that he had some of the flyers printed and gave them to the attendant to distribute.

10. New Business

- a. There was no new business.

11. Road Work Report. Crew Supervisor Tim Schloer reported that the crew has been crack sealing and grading roads. They expect to finish crack sealing in a week or two. The crew has done patching in the past on roads and expect to do this on Bass Lake Road. It was noted that past practice of giving out overweight permits did a lot of damage to the roads. It was noted that Class B roads can carry 60% of their licensed load.

12. Next meeting. May 28, 2020 at 6:00 p.m.

13. Adjourn meeting. Meeting adjourned at 8:05 p.m.

Respectfully submitted by Judy Reas, Clerk

Posted May 21, 2020 at Town of Lake Hall and www.townlakewi.com



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
Email: clerktownoflake@gmail.com Website: www.townlakewi.com

Town Board Regular Meeting held May 28, 2020 at the Town Hall at 6:00 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Supervisor Ed Kane, Clerk Judy Reas, Treasurer Carrie Kyle, Crew Supervisor Tim Schloer

The meeting was called to order by Chairman Wagner.

1. **Call to order. This meeting will be held by videoconference call with the board at the town hall, see additional instructions below to attend by video or audio.** No additional participants called in.
2. **Approval of Agenda.** The agenda was approved as presented.
3. **Public comment.** Supervisor Kane indicated that the mayor contacted him regarding the lift station on Ash Street and stated that repairs are needed on the lift station. It was noted that the lift station on Ash Street belongs to the City of Park Falls as part of the Lymantown Sanitary District.

Supervisor Kane reported that the Mayor requested a letter from the Town of Lake to approve overweight traffic on Tower Road. The board noted that Tower Road is posted for overweight restrictions during the Spring and that they would not be willing to offer a blanket overweight permit with unknown requests.

4. **Minutes of May 14, 2020 meeting, review and approve.** Supervisor Kane made a motion to approve the minutes, Supervisor Donner seconded the motion, motion passed.
5. **Vouchers, review and approve/deny.** Supervisor Donner made a motion to approve vouchers 25431-25449 in the amount of \$11,213.35, Supervisor Kane seconded the motion, motion passed.
6. **Chairman's Report**
 - a. **Driveway Access Permit updates.** None. Supervisor Donner questioned clarification on culverts. It was noted that culverts could be purchased from the Town of Lake but not installed by the crew.
 - b. **Overweight Permit applications.** None

7. Unfinished Business

- a. **Review and possible action on LRIP and MMLS grant requests.** Chairman Wagner reported that Dan Gustafson and the Town of Agenda could meet on June 4 or 5. The Board decided to meet on June 4, 2020 at 4:00 p.m. with the Town of Agenda and Engineer Dan Gustafson. Chairman Wagner will contact the interested parties and schedule the meeting. The meeting will include review of the project, expected costs and the potential swamp mitigation by DNR.
- b. **Review and possible action regarding clerk position.** The clerk reported that there are no applications to review at this time. Two applications have been received since the last meeting but one does not live in the area yet and the other applied expecting it was a full time position with benefits and has indicated that she does not expect it to be a good fit with her current employment. The clerk noted that the position will be vacant on June 1 and suggested a board meeting after the Board of Review on Saturday to review the duties and processes in place with the board. The treasurer inquired as to the next steps of the board. Lengthy discussion was held regarding the

clerk position. It was again noted that the duties have expanded over time to necessitate this position to be more than a casual position.

Discussion was held on the importance of changing the clerk position from elected to an appointed position for the benefit of the town. An appointed position would allow the board more control over the employee and ensure adequate qualifications and job performance. The board expressed interest in bringing this to a referendum again in the fall and advocating for the change.

The treasurer noted the importance of the clerk position as a job rather than civil service or volunteer.

8. New Business

- a. Review and possible action regarding Board of Review meeting.** The Board of Review is scheduled for Saturday at 7:00 a.m. The clerk reported that 2 appointments have been scheduled for review.
- b. Review and possible action regarding request from Xcel Energy regarding Agenda Road.** Chairman Wagner reported that there did not appear to be any issues with the request for work to be done on Agenda Road by Xcel Energy and the board agreed. The clerk will notify Xcel Energy that no permit is required.
- c. Review and possible action regarding loan status.** The treasurer reported on bids for a loan as requested by the board. The request included two options, one for \$80,000 for road construction and one for approximately \$123,000 combining the road construction and the existing loan. The treasurer reminded the board that they will need to consider the future of a loan for the firetruck, Agenda Road and new dump truck. The proposals show a 2 year repayment with no early payment penalty. Supervisor Donner made a motion to accept Community Financial Bank bid for a loan on Quote #2 to include combined road construction and refinance of existing loan for approximately \$123,000 at an interest rate of 1.35%, Supervisor Kane seconded the motion, motion carried.
- d. Review and possible action regarding update on firetruck purchase.** Chairman Wagner reported on a joint meeting with the City of Park Falls, Town of Eisenstein and Park Falls Volunteer Fire and Rescue to review new specs for a firetruck purchase. Traditionally the cost of the truck is shared with the three entities. The proposed specs for the firetruck are expected to cost between \$500,000 to \$600,000.

- 9. Road Work Report.** Crew Supervisor reported they have finished crack sealing including all of the roads planned for chip sealing. He noted they do have a few bags left over for next year. Blacktop patch has been ordered but has not been received as of yet. The crew worked on pulling rocks from Bilz Road as it was in bad shape. They will be working on Slack Road and will do cold patch on Bass Lake Road and Wagner Road when that is received.

10. Next board meetings scheduled for:

May 30 at 9:00 a.m. to review clerk position

June 4 at 4:00 p.m . for meeting with Town of Agenda and

June 11 at 6:00 p.m. for regular meeting.

- 11. Adjourn meeting.** Meeting adjourned at 7:45 p.m.

Respectfully submitted by Judy Reas, Clerk

Posted May 29, 2020 at Town of Lake Hall and www.townlakewi.com



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
Email: clerktownoflake@gmail.com Website: www.townlakewi.com

Town Board Special Meeting held May 30, 2020 at the Town Hall at 9:30 a.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Supervisor Ed Kane, Clerk Judy Reas and Treasurer Carrie Kyle

The meeting was called to order by Chairman Wagner.

Approval of Agenda. The agenda was approved as presented.

Public Comment.

Review and possible action regarding clerk position. Supervisor Kane questioned if the clerk would reconsider her resignation. The clerk indicated that she would continue in the position through June 15, 2020 in order to complete some tasks. Supervisor Donner made a motion to accept the clerk's proposal to extend her position until June 15, 2020, Supervisor Kane seconded the motion, motion passed.

Chairman Wagner made a motion to pursue a referendum for the November election requesting the position of clerk be appointed, Supervisor Kane seconded the motion, motion passed. It was noted that the board needs to determine the benefits of appointing the position and proceed with publicity for support of the referendum. Supervisor Donner agreed to coordinate the efforts.

It was noted that the bank will need to be contacted for new signatures. Chairman Wagner made a motion for Supervisor Donner and Supervisor Kane to both be added as authorized signatures to comply with the third signature requirement, Supervisor Donner seconded the motion, motion passed. Chairman Wagner and Treasurer Kyle will continue as the first two signatures.

The clerk reviewed the location of some of the items in the office.

The next meeting to review the clerk duties will be held June 4, 2020 at 2:00 p.m.

Meeting adjourned at 10:45 a.m.

Respectfully submitted by Judy Reas, Clerk

Posted June 3, 2020 at Town of Lake Hall and www.townlakewi.com



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
Email: clerktownoflake@gmail.com Website: www.townlakewi.com

Board of Review Meeting held May 30, 2020 at the Town Hall at 7:00 a.m.

Present: David Wagner, Mark Donner, Ed Kane, Judy Reas, Carrie Kyle and Assessor Cindy Chase present.

Board of Review was called to order by Town Board Chairman Dave Wagner

The clerk reported that notices were posted on the Town Hall bulletin board and on the website.

Motion made by Ed Kane and seconded by Mark Donner to appoint Dave Wagner as chairman for the Board of Review.

The clerk reported that Ed Kane, Mark Donner and Judy Reas have met the mandatory training requirements. The clerk noted that the Assessment Roll has been received and those present were permitted the opportunity to review the Assessment Roll.

Assessor Cindy Chase noted that she had mailed out notices of assessments on March 28, 2020 to all property owners with changes.

It was reported that there were 2 property owners that attended the open book. Assessor Cindy Chase presented one adjustment as a result of the open book and a copy was placed with the Assessment Roll.

The assessor signed the affidavit in the Assessment Roll and the clerk witnessed the signature.

There have been two objections verbally noticed to the clerk or the assessor.

David Redmann appeared as the first objector. David Redmann and Cindy Chase were sworn in. Mr. Redmann submitted his objection. Questions were asked of the objector. The assessor submitted her explanation and questions were asked of the assessor. The board asked the objector and assessor to summarize their information. After deliberation Judy Reas made a motion to sustain the assessment, Ed Kane seconded the motion, motion passed.

Dale Heffner appeared along with his sister, Deborah Smith and a care giver. Deborah Smith and Dale Heffner were sworn in. Ms. Smith submitted objections on behalf of Dale Heffner. Judy Reas reminded Ms. Smith that the Board of Review is strictly for objections to assessments and Ms. Smith verbalized understanding. Questions were asked of Ms. Smith on behalf of Dale Heffner. The assessor submitted her explanation and questions were asked of the assessor. The board asked the objector and assessor to summarize their information. After deliberation Mark Donner made a motion to sustain the assessment, Judy Reas seconded the motion, motion passed.

The Board of Review remained in session for the required 2 hours. Motion was made by Mark Donner and seconded by Ed Kane to adjourn the 2020 Board of Review, motion passed.

The 2020 Board of Review adjourned at 9:25 a.m.

Respectfully submitted by Judy Reas, Clerk

Posted June 3, 2020 at Town of Lake Hall and www.townlakewi.com



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
Email: clerktownoflake@gmail.com Website: www.townlakewi.com

Town Board Regular Meeting held June 4, 2020 at the Town Hall at 2:35 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Supervisor Ed Kane, Clerk Judy Reas, Treasurer Carrie Kyle,

The meeting was called to order by Chairman Wagner.

Approval of Agenda. The agenda was approved as presented.

Public Comment.

Review and possible action regarding transfer station attendant position. The clerk advised that the current transfer station attendant will be unable to fill this position on a temporary basis effective June 6, 2020. One person expressed a desire to assist during this time period. The clerk noted that this position has not been advertised. Supervisor Kane made a motion to hire Patrick Shields temporarily through June 25, 2020 and to advertise the opening for a decision to be made June 25 on filling this position on a temporary basis, Chairman Wagner seconded the motion, motion passed. Chairman Wagner will contact Patrick Shields to assist through June 25 and to apply if he would like to be considered as the temporary replacement. It was noted that it would be helpful to have one or two alternates in case the current attendant needs time off.

Review clerk duties and possible action regarding assignment of duties. The board asked the current clerk to assist with elections and training as needed for the transition of the clerk duties. Carrie Kyle will assume the payables, payroll and financial duties including snowplow contracts. Supervisor Kane made a motion to authorize Judy Reas to assist with elections, office training and transfer of duties at a rate of \$15 per hour, Chairman Wagner seconded the motion, motion passed. It was noted that elections will be held August 11 and November 3 with public testing scheduled for August 5 and October 28 at 10:00 a.m. The process for absentee ballots may still change due to State requirements and it was noted that the board could authorize the use of election inspectors to assist with the mailings.

Meeting adjourned at 3:55 p.m.

Respectfully submitted by Judy Reas, Clerk

Posted June 9, 2020 at Town of Lake Hall and www.townlakewi.com



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
Email: clerktownoflake@gmail.com Website: www.townlakewi.com

Town Board Regular Meeting held June 4, 2020 at the Town Hall at 4:00 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Supervisor Ed Kane, Clerk Judy Reas, Treasurer Carrie Kyle, Crew Supervisor Tim Schloer, Engineer Daniel Gustafson and representatives from the Town of Agenda: Chairman Terry Palecek, Supervisor Dennis Wegner and Supervisor Donald Wohlleben

The meeting was called to order by Chairman Wagner.

Approval of Agenda. The agenda was approved as presented.

Public Comment.

Review and possible action regarding Agenda Road MMLS project.

Discussion was held on the entire project for Agenda Road. It was noted that this was a joint effort application for funding from the State under the MMLS funding by the Town of Lake and Town of Agenda. The funding is based on 90% reimbursement from the state up to a maximum of \$1,000,000. The project has a budget of \$2,162,481.00 with the maximum state reimbursement of \$1,000,000 so the percent of funding would change if the project actually costs that amount.

The Town of Lake is the lead applicant and the project scope on the application includes portions in both of the townships.

The project includes some delineation regarding the edge of the swamp in the Town of Lake and the engineer will contact the DNR for the scope of this project as well as a rough estimate on the cost to mitigate this.

Both townships expressed interest in reducing the total cost of the project by performing some of the work by their respective crews. The engineer will verify that this will not change the funding by the state as long as the completed project is virtually the same.

It was noted that the contractors will be able to segregate unit cost so that the townships are paying for expenses for their respective townships only.

The project will need to be completed within 6 years of the award and the townships both expressed the desire to complete the project in 2021 if possible or 2022. The townships also expressed interest in reducing the total project cost by completing work by the towns where possible. It was noted that the townships would greatly benefit from the \$1,000,000.00 grant for road improvement and representatives from both towns expressed the desire to pursue the project.

Next meeting scheduled for July 9, 2020 at 4:00 p.m. at the Town of Lake Hall.

Meeting adjourned at 5:20 p.m.

Respectfully submitted by Judy Reas, Clerk

Posted June 9, 2020 at Town of Lake Hall and www.townlakewi.com



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
Email: clerktownoflake@gmail.com Website: www.townlakewi.com

Town Board Regular Meeting held June 9, 2020 at the Town Hall at 6:00 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Supervisor Ed Kane, Clerk Judy Reas, Treasurer Carrie Kyle

The meeting was called to order by Chairman Wagner.

1. **Call to order.** Chairman Wagner called the meeting to order.
2. **Approval of Agenda.** The agenda was approved as presented with a motion by Mark Donner, second by Carrie Kyle, motion passed.
3. **Minutes of April 16, 2019 meeting, review and approve.** Carrie Kyle made a motion to approve the minutes, Ed Kane seconded the motion, motion passed.
4. **Financial Report review.** The board reviewed the financial report for 2019.
5. **Set date for next annual meeting.** Carrie Kyle made a motion to hold the 2021 annual meeting on April 20, 2021, Mark Donner seconded the motion, motion passed.
6. **Public Comment.** Mark Donner noted that the board desires to pursue the referendum to change the clerk position to an appointed position. He stated that the clerk position has become more complicated with increased demands pointing out that there were no candidates for the position at the 2019 election and that Judy Reas continued as the clerk despite not running for the position. He noted that the benefits of changing this to an appointed position include the ability to require the skill set to complete the tasks and enable the board to set the job description, qualifications, office time and compensation. It was discussed that there are many tasks that need to be increased including job descriptions, ordinances, organization of current files, and record retention. Discussion was held regarding talking points on the reasons for the pursuit of changing the clerk position to an appointed position.
7. **Adjourn meeting.** Meeting adjourned at 6:15 p.m.

Respectfully submitted by Judy Reas, Clerk

Posted June 12, 2020 at Town of Lake Hall and www.townlakewi.com



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
Email: clerktownoflake@gmail.com Website: www.townlakewi.com

Town Board Regular Meeting held June 11, 20020 at the Town Hall at 6:00 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Supervisor Ed Kane, Clerk Judy Reas, Treasurer Carrie Kyle, Crew Supervisor Tim Schloer, City of Park Falls Mayor Michael Bablick and 3 electors

The meeting was called to order by Chairman Wagner.

1. **Call to order. This meeting will be held by videoconference call with the board at the town hall, see additional instructions below to attend by video or audio.**
2. **Approval of Agenda.** Agenda approved as presented.
3. **Public comment.** Park Falls City Mayor Michael Bablick noted that the purchase of the firetruck is proceeding as planned. There may be a different formula for the amount that each district pays in an attempt to be as fair as possible. The fire chief retrieved data on the number of calls to each district and that may add to the formula used.

The mayor discussed the property abutting Tower Road containing 23 acres and noted that the City of Park Falls is working on the possibility of developing this property for industrial use. The mayor noted that the city may want to discuss the use of Tower Road for heavy truck traffic and look for options to enable that use.

The mayor discussed the lift station on Ash Street and the need for repairs. It was agreed to have a joint meeting with the boards of the Town of Lake, Lymantown Sanitary District and the City of Park Falls to work on a concerted effort to repair the lift station.

Two residents made comments opposing large gatherings on Lakeshore Drive. Further discussion by the board will be held at the agenda item.

4. **Minutes of May 28, May 30, June 4 2:00 p.m. and June 4 4:00 p.m., 2020 meetings, review and approve.** Motion was made by Supervisor Donner to approve the minutes as presented, Supervisor Kane seconded the motion, motion passed.
5. **Treasurer's Report review.** The board reviewed the report.
6. **Financial Report review.** The board reviewed the report.
7. **Vouchers, review and approve/deny.** Supervisor Kane made a motion to approve checks 25455-25473 in the amount of \$17,225.09, Supervisor Donner seconded the motion, motion passed.
8. **Chairman's Report.** Chairman Wagner reported that communication upgrade work would begin on Kaley Road.
 - a. **Driveway Access Permit updates.** None
 - b. **Overweight Permit applications.** None
9. **Unfinished Business**

- a. **Review and possible action on LRIP and MMLS grant requests.** The engineer has suggested a meeting be scheduled prior to the July 9 meeting to review proceeding with the project. Chairman Wagner will arrange for this with the Town of Agenda and the engineer with a tentative date of June 25, 2020 at 4:00 p.m.
- b. **Review and possible action regarding clerk position.** There are two applicants for the position of clerk. The board will review these at the regular meeting on June 25, 2020 at 6:00 p.m. Chairman Wagner will contact the applicants.
- c. **Review and possible action regarding loan status.** No action needed at this time.

10. New Business

- a. **Review and possible action on Alcohol Licenses.** The applications have all been received prior to 15 days and have been published in the newspaper. Supervisor Kane made a motion to approve the requests for retail alcohol licenses, Supervisor Donner seconded the motion, motion passed.
- b. **Review and possible action regarding fiber internet at town hall.** The proposal for fiber internet would improve the speed but cost approximately \$200 per month. Supervisor Kane made a motion to decline fiber internet at this time and pursue purchase of new phones, Supervisor Donner seconded the motion, motion passed.
- c. **Review and possible action regarding census information.** A report from the census bureau shows less than average online response rate for the Town of Lake. The board encourages residents to return information as the numbers help with funding by the state and federal. The census bureau will begin in person data collection mid August.
- d. **Review and possible action on Timber Breeze concert.** Supervisor Kane noted that he has seen information on social media that a large concert is being planned this summer on Lakeshore Drive. The board noted concern for parking, traffic and safety in the area. It was noted that Price County has an ordinance regarding large gatherings and the clerk will contact the new owner and provide information regarding the permit requirement.

11. Road Work Report. Chairman Wagner reported on crew activity.

12. Next Meeting. Next meeting scheduled for June 25, 2020 at 6:00 p.m. with tentative meeting scheduled for 4:00 p.m. on June 25, 2020 for discussion with engineer and Town of Agenda on MMLS project.

13. Adjourn meeting. Prior to the adjournment Supervisor Donner thanked Judy Reas for her service as clerk for the Town of Lake. It was noted that great strides have been made in the operation of the clerk office and the organization of information. Supervisor Donner relayed positive feedback for the work at the elections as well. Meeting adjourned at 7:15 p.m.

Respectfully submitted by Judy Reas, Clerk

Posted June 12, 2020 at Town of Lake Hall and www.townlakewi.com



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
Email: clerktownoflake@gmail.com Website: www.townlakewi.com

Town Board Regular Meeting held June 25, 2020 at the Town Hall at 4:00 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Supervisor Ed Kane, Treasurer Carrie Kyle, Engineer Daniel Gustafson and representatives from the Town of Agenda: Chairman Terry Palecek, Supervisor Dennis Wegner and Supervisor Donald Wohlleben and crew member Darren Weik

The meeting was called to order by Chairman Wagner.

Public Comment. none

Review and possible action regarding Agenda Road MMLS project.

Discussion was held on the entire project for Agenda Road. Terry provided an estimate from American Asphalt which only provided the Town of Agenda's portion. With calculations made approximate cost of pulverizing and laying 3" asphalt would be \$178,000/ mile for the whole project. Dan noted that it should be 3 1/2" which would raise the cost estimating the whole project of pulverizing and asphalt around 1 million.

Dave did talk with Wendy H from the DNR. Due to COVID they are still restricted to the office. She is trying to get an exception so that she can look at the project and give an estimation on the acres for delineation. Per Wendy the quote cost per acre for delineation was \$70K. Dan Gustafson said the Town of Lake should be prepared for 1-2 acres.

Dan also said that he got the confirmation that the townships can do work ahead of time as long as the towns know they won't get reimbursed for that work. These items would be culverts, ditching and core sampling.

Dan also provided cost assumptions by % breakdowns for each town.

Total Cost of Project	State	Town of Lake Cost	Town of Agenda Cost
1,900,000	1,000,000	378,947	521,053
1,600,000	1,000,000	337,500	262,500
1,300,000	1,000,000	126,923	173,077

Next meeting scheduled for July 9, 2020 at 4:00 p.m. at the Town of Lake Hall.

Meeting adjourned at 5:05 p.m.

Respectfully submitted by Carrie Kyle, Treasurer (in lieu of absent clerk)

Posted June 25, 2020 at Town of Lake Hall, Outhouse Bar and www.townlakewi.com



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
Email: clerktownoflake@gmail.com Website: www.townlakewi.com

Town Board Regular Meeting held June 25, 2020 at the Town Hall at 6:00 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Supervisor Ed Kane, Treasurer Carrie Kyle, and 1 elector(s)

The meeting was called to order by Chairman Wagner.

1. Call to order. This meeting was held by videoconference call with the board at the town hall.

2. Public comment.

3. Minutes of June 9 6:00 p.m. and June 11 6:00 p.m., 2020 meetings, review and approve.

Treasurer, Carrie Kyle noted to correct meeting title on June 9th meeting from Regular Meeting to Annual Meeting. Motion was made by Supervisor Kane to approve the minutes as corrected for June 9th and as presented for June 11th, Supervisor Donner seconded the motion, motion passed.

4. Interview candidates for Clerks Position There were two candidates for position Ed Kane and Lita Mason. Prior to start of interviews Ed Kane requested to be removed from the interviews.

Motion by Supervisor Donner to appoint Lita Mason as Clerk for the Town of Lake to complete the term of absent clerk upon a completion of background check, Supervisor Kane seconded the motion, motion passed.

5. Vouchers, review and approve/deny. Supervisor Donner made a motion to approve checks 25474-25483 in the amount of \$10,396.54, Supervisor Kane seconded the motion, motion passed.

6. Chairman's Report.

a. Driveway Access Permit updates. None

b. Overweight Permit applications. None

c. Meeting with City of Park Falls Chairman Wagner met with the City and discussed the idea of a consortium with the Towns of Lake & Eisenstein along with the City of Park Falls for the emergency services. There will be another meeting in the future to discuss more details

d. Agenda Road – DNR Chairman Wagner talked with Wendy from DNR. Wendy will try to make arrangements with her supervisors to come out to Agenda road to review and discuss a delineation plan.

7. Unfinished Business

a. Review and possible action on LRIP and MMLS grant requests. Carrie had contacted Highway Commissioner, Joe Baratka, regarding the status of the LRIP project. A printout was provided by Joe showing that the request status was marked "Held for year Two" meaning that the work is to be planned for 2021. Prior to completing any work for this program, the town will have to wait for the the SMA (state municipal agreement) from the DOT.

8. New Business

a. Review and possible action on Operator Licenses for July 1, 2020 – June 30,2021. The applications have all been received from Judith Cicha, Jessica Herbst, Diane Hughes, Kevin Sieg,

Guy Sieg, & Anja Besler. Supervisor Donner made a motion to approve the requests for operator licenses, Supervisor Kane seconded the motion, motion passed.

- b. Review and possible action regarding Ordinance #2020-01 changing the clerk position from elected to appointed.** Supervisor Donner made a motion to approve Ordinance #2020-01, Supervisor Kane seconded the motion, motion passed.
 - c. Review and possible action regarding borrowing resolution.** Supervisor Donner made a motion to approve the borrowing Resolution # 2020-01, Supervisor Kane seconded, motion passed.
 - d. Review and possible action on continuing with electronic meetings and open meetings to public.** Supervisor Kane made the motion to continue with the electronic meetings due to the limited space to allow for social distancing, Supervisor Donner seconded, motion passed.
 - e. Review and possible action on audit firm.** The board instructed Carrie to get a price quote for auditing years 2018 and 2019 and then an annual audit thereafter.
- 9. Road Work Report.** Chairman Wagner reported on crew activity. Crew finished Slack Road. Patchwork to be done on the Pixley's Bass lake has been patched up. The section on Maple Ridge over Smith creek has been covered up.
- 10. Next Meeting.** Next meeting scheduled for July 9th at 6:00 p.m. with another meeting scheduled for 4:00 p.m. on July 9th for discussion with engineer and Town of Agenda on MMLS project.
- 11. Adjourn meeting.** Meeting adjourned at 7:25 p.m.

Respectfully submitted by Carrie Kyle, Treasurer, (in lieu of absent clerk)

Posted June 26, 2020 at Town of Lake Hall, Outhouse Bar and www.townlakewi.com



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
Email: clerktownoflake@gmail.com Website: www.townlakewi.com

Town Board Special Meeting held July 9, 2020 at the Town Hall at 4:00 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Supervisor Ed Kane, Clerk Lita Mason, and crew member Timothy Schloer

Engineer Daniel Gustafson and representatives from the Town of Agenda: Chairman Terry Palecek, Supervisor Dennis Wegner and Supervisor Donald Wohlleben and crew member Darren Weik

Call to order. The meeting was called to order by Chairman Wagner. The meeting was held by videoconference call with the board at the Town Hall.

Public Comment. none

Review and possible action regarding Agenda Road MMLS project.

Dave presented an estimated breakdown of the proposed \$1.6M project.

Black Top	\$1,000,000.00
Gravel	200,000.00
Engineering	130,000.00
Mitigation	170,000.00
Contingence	100,000.00

Dave stated that the Town of Lake is prepared to lay the black top in 2022.

Tim stated that the Town of Lake has already begun some of the prep work.

Dan stated that engineering to begin in 2020.

Terry stated that the Town of Agenda would begin prep work in 2021 and agreed with the laying of black top in 2022.

Dave did talk with Wendy H from the DNR. Due to COVID they are still restricted to the office. She was not granted permission to visit the site at this time.

Dan also said that partial payment is available.

Motion by Supervisor Ed Kane to proceed with the joint effort with the Town of Agenda on the approved MMLS project, Supervisor Mark Donner seconded the motion, motion passed.

Chairman David Wagner and Chairman Terry Palecek to sign the SMA.

Meeting adjourned at 4:27 PM

Respectfully submitted by Lita Mason, Clerk

Posted July 10, 2020 at Town of Lake Hall and www.townlakewi.com



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
Email: clerktownoflake@gmail.com Website: www.townlakewi.com

Town Board Regular Meeting held July 9, 2020 at the Town Hall at 6:00 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Supervisor Ed Kane, Clerk Lita Mason Crew Supervisor Tim Schloer, and 15 elector(s)

The meeting was called to order by Chairman Wagner.

1. **Call to order. This meeting was held by videoconference call with the board at the town hall.**
2. **Public comment.**
3. **Minutes of June 25, 2020 meetings, review and approve.** Motion was made by Supervisor Donner to approve the minutes, Supervisor Kane seconded the motion, motion passed.
4. **Treasurer's Report review.** Treasure's report was reviewed
5. **Financial Report review.** The Board reviewed the following reports
 - a. Budget vs Actuals Summary from QuickBooks
 - b. Budget Spreadsheet for the previous month
 - c. Finance Report Spreadsheet
6. **Interview candidate for temporary Transfer Station Attendant position.** There was one candidate for position Patrick Shields. Motion made by Supervisor Kane to hire Patrick Shields as the temporary transfer station attendant. Supervisor Donner seconded the motion, motion passed.
7. **Vouchers, review and approve/deny.** Supervisor Kane made a motion to approve checks 25484-25499 in the amount of \$15,308.34, Supervisor Donner seconded the motion, motion passed.
8. **Chairman's Report.**
 - a. **Driveway Access Permit updates:** Andrew Little. Supervisor Donner made a motion to approve the permit, Supervisor Kane seconded the motion, motion passed.
 - b. **Overweight Permit applications.** Pitlik & Wick submitted an application for the use of the roadways for removing/supplies for new construction at W8804 Robin Road. Supervisor Kane made a motion to approve the permit, Supervisor Donner seconded the motion, motion passed.
 - c. **Meeting with City of Park Falls** None
 - d. **Agenda Road – DNR** Chairman Wagner talked with Wendy from DNR. Wendy stated due to COVID they are still restricted to the office. She was not granted permission to visit the site at this time.
9. **Unfinished Business**
 - a. **Review and possible action on LRIP and MMLS grant requests.** Chairman David Wagner and Chairman Terry Palecek to sign the SMA
10. **New Business**
 - a. **Review and possible action on Operator Licenses for July 1, 2020 – June 30,2021.** The applications have all been received from Kari Kovarik, Marilynn Perez and Amanda Obadal.

Supervisor Donner made a motion to approve the requests for operator licenses, Supervisor Kane seconded the motion, motion passed.

- b. **Review and possible action on audit firm.** Audit tabled until quote from Baker Tilly received.
 - c. **Waste Management.** Patrick reported flyers have been distributed regarding recycling and suggest an additional dumpster, billboard and new signage for all containers. Board to research the cost of a compactor.
 - d. **Century Link.** Lita reported waiting on quote for three new phone lines with voice mail (Clerk, Treasure and Crew). Supervisor Donner to contact Norvado for a quote as well.
 - e. **Speed Limit Posting.** Need to conduct engineering and traffic speed studies to modify all speed limits on local roads. Tabled for further review.
 - f. **Butternut Lake.** Bob Kopisch addressed the Board and elector(s) regarding the accident that occurred Saturday, July 4, 2020 and asked the Town of Lake for assistance with a No Wake Zone as patrons are not adhering to the State of Wisconsin's boating laws. Many elector(s) stated their options that a No Wake Zone is not need. Education and enforcement of the State of Wisconsin's boating laws was suggested prior to posting No Wake Zone signage. Supervisor Donner to talk with the Price County Sheriff and Supervisor Kane will talk with the Lake Association as how to further address the issue.
 - g. **Fireworks.** William Hayes addressed the Board requesting a firework permit for 2021. Board to review and address at a later date. Mr. Hayes shared his address and phone number for further discussions.
- 11. Road Work Report.** Tim Schloer reported on crew activity. Crew finished the patchwork on the Pixley's.
- 12. Next Meeting.** Next meeting scheduled for July 23rdth at 6:00 p.m.
- 13. Adjourn meeting.** Meeting adjourned at 7:26 p.m.

Respectfully submitted by Lita Mason, Clerk

Posted July 12, 2020 at Town of Lake Hall, J's Automotive, Outhouse Bar and www.townlakewi.com



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
Email: clerktownoflake@gmail.com Website: www.townlakewi.com

Town Board Regular Meeting held July 23, 2020 at the Town Hall at 6:00 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Supervisor Ed Kane, Clerk Lita Mason, Treasure Carrie Kyle, Crew Supervisor Tim Schloer, Sherriff Brian Schmidt and 1 elector(s)

The meeting was called to order by Chairman Wagner.

1. **Call to order. This meeting was held by videoconference call with the board at the town hall.**
2. **Public comment.**
3. **Minutes of July 9, 2020 meetings, review and approve.** Motion was made by Supervisor Donner to approve the minutes, Supervisor Kane seconded the motion, motion passed.
4. **Vouchers, review and approve/deny.** Supervisor Kane made a motion to approve checks 25500-25518 in the amount of \$17,916.78, Supervisor Donner seconded the motion, motion passed.
5. **Chairman's Report.**
 - a. **Driveway Access Permit updates:** Chris Wypij. Supervisor Donner made a motion to approve the permit, Supervisor Kane seconded the motion, motion passed.
 - b. **Operator license:** Michele Rhode and Shannon Greenwood. Supervisor Donner made a motion to approve the licenses, Supervisor Kane seconded the motion, motion passed.
 - c. **Overweight Permit applications:** None
 - d. **Meeting with City of Park Falls:** Chairman Wagner attended the sales meeting regarding the cost a new fire truck for the Towns of Lake & Eisenstein along with the City of Park Falls. Next meeting is scheduled for Thursday, July 30, 2020.
 - e. **Agenda Road – DNR:** Chairman Wagner reported that the DNR are still restricted to the office.
6. **Unfinished Business**
 - a. **Review and possible action on LRIP and MMLS grant requests.** Chairman David Wagner and Chairman Terry Palecek signed the SMA for Agenda Rd July 15, 2020. The SMA was emailed to DOT. Ryan Spaight reported via phone call that all SMAs are being postponed at this time due to the Supreme Court decision on Bartlett v Evers. WisDOT is reviewing the ruling for any impacts to local projects.
 - b. **Review and possible action on audit firm:** Proposal from Bakertilly was submitted and review for auditing 2019, 2020 and 2021. Chairman Wagner requested proposal from two additional companies and review of the budget.
 - c. **Review and possible action Waste Management:** Chairman Wager reported that he and the Town Clerk met with Diana Siebels of Waste Management. Waste Management has agreed to provide new signage for all trash/recycling dumpsters. Supervisor Kane made a motion to approve a sixth trash dumpster to be added as a regular scheduled pick up twice/week at an additional cost \$370 per month. Supervisor Donner seconded the motion, motion passed. Supervisor Donner made a motion to purchase additional signs for the individual dumpsters, Glass, Plastic, Cardboard, Paper and No Demolition to be purchased at Sign Studio at no more than \$250.
 - d. **Review and possible action Century Link:** Clerk reported Century Link has suggested having a local tech install an additional phone jack. Clerk has contacted Verizon on what services can be provided to the Town Hall.

e. Review and possible action Speed Limit Posting:

East Maple Ridge, reduce to 25 mph

Old County Road E between E and Pine Creek (Northside), reduce to 35 mph

Sheriff Schmidt reported to contact DOT to assist as the Town can only reduce limits by 10 mph.

Clerk to contact Jean Gottwald as to when the next Traffic and Safety Meeting will be held and to be added to the agenda.

f. Review and possible action Butter Lake:

Boat safety-Sheriff Schmidt reported, currently no recreational officer to assist in enforcement of WI State boating laws. If the Sheriff receives a complaint it will be followed up. Clerk to send letter to the Butternut Lake Association regarding education on the WI State boating laws.

g. Review and possible action Fireworks:

Blitz Road-Sheriff Schmidt reported that many surrounding communities have firework permits. Suggested to contact Lori in Prentice for assistance.

7. Road Work Report. Tim Schloer reported on crew activity.

8. Next Meeting. Next meeting scheduled for August 13, 2020 at 6:00 p.m.

9. Adjourn meeting. Meeting adjourned at 8:47 p.m.

Respectfully submitted by Lita Mason, Clerk

Posted July 27, 2020 at Town of Lake Hall, J's Automotive, Outhouse Bar and www.townlakewi.com



Town Board Regular Meeting held August 13, 2020 at the Town Hall at 6:00 p.m.

Present: Chairman David Wagner, Supervisor Ed Kane, Clerk Lita Mason, Treasure Carrie Kyle and (1) elector

Meeting was called to order by Chairman Wagner.

1. **Call to order. This meeting will be held by videoconference call with the board at the town hall.**
2. **Public comment.**
3. **Minutes of July 23, 2020 meeting, review and approve.** Motion was made by Supervisor Kane to approve the minutes, Chairman Wagner seconded the motion, motion passed.
4. **Treasurer's Report review.** Treasure's report was reviewed
5. **Financial Report review.** The Board reviewed the following reports:
 - a. Budget vs Actuals Summary from QuickBooks
 - b. Budget Spreadsheet for the previous month
 - c. Finance Report Spreadsheet
6. **Vouchers, review and approve/deny.** Motion was made by Supervisor Kane to approve checks 25519-25523 and 25531-25561 in the amount of \$39,310.97 and Payroll Taxes EFT in the amount of \$5,028.14. Chairman Wagner seconded the motion, motion passed.
7. **Chairman's Report.**
 - a. **Driveway Access Permit updates:** None
 - b. **Overweight Permit applications:** None
 - c. **Meeting with City of Park Falls:** Chairman Wagner reported the third (3rd) meeting was held with overview, specs and decision of new fire truck
 - d. **Agenda Road – DNR:** No updates to report
8. **Unfinished Business**
 - a. **Review and possible action In LRIP and MMLS grant requests**
 - b. **Review and possible action on audit firm**
 1. Additional bids-No additional Firms have submitted bids. Chairman Wagner requested to wait until next meeting to allow time for additional bids.
 2. Review Budget-\$10K from room/taxes; \$3670 health insurance; \$10K Equipment
 - c. **Review and possible action on Waste Management**
 1. Signage-Supervisor Kane reported that the new signs are ready and will be picked up 8/14/20.
 - d. **Review and possible action on Town Hall phones:** Clerk reported that Verizon is currently not available at our location. Waiting to hear back from Norvado.
 - e. **Review and possible action Speed Limit Posting**
 1. East Maple Ridge
 2. Old County Road E, between E and Pine Creek (northside), reduce to 35 mph
 3. Traffic Safety Committee next meeting is scheduled for September 3, 2020. Request to be added to their agenda
 4. Traffic Counters-Chairman Wagner requested a demo of products from Traffic Logix and Metro Count

- f. Review and possible action Butternut Lake**
 - 1. Boat Safety-Chairman Wagner will continue to reach out to the Butternut Lake Assoc. on ways to educate on boat safety and WI Boating Laws
- g. Review and possible action Firework Permit**-Board reviewed current permit and requested changes to be made for review at the next meeting
- h. Review and possible action on grading of River Road**
 - 1. HOA agreed to cost and requesting 1st grading
- i. Review and possible action Room Tax-Online vacation rental website**-Dave Schmidt reported via Zoom of the collection issues the Town of Lake and Park Falls have with the on-line websites for vacation rentals. Supervisor Kane and Dave Schmidt to draft letter to be sent to all tax payers of the Town of Lake regarding the Room Tax ordinance and penalties.

9. New Business

- a. Fire Agreement**
 - 1. Approved a five-year agreement with the Town of Eisenstein and the City of Park Falls with commencement January 1, 2013 and terminates on December 31, 2018. The agreement shall automatically renew for a five (5) year term unless any party notifies the other in writing six (6) months prior to termination of said agreement. Chairman Wagner to invite Park Falls Fire Chief to attend next meeting for the Quarterly report
- b. Lymantown Sanitary Dist.**
 - 1. Appointment of Officers for the September 1, 2020 term-Chairman Wager to speak with Judy Reas regarding continuing on as a member of the Sanitary Dist.
 - 2. Delinquent utility bills-Treasure will review with Clerk
- c. New Claim-Century Link**
 - 1. Tower Road-date of loss/discovery 06/25/20; claim-7314201
- d. November Election**-Clerk to review website for instruction on how to request an absentee ballot
- e. Mandatory Masks/face coverings**-Governor Evers issued a statewide mask mandate. Masks/face covering will be required at the Town Hall.
- f. Snow Plow Contract**-To be reviewed at next meeting
- g. Recycling Grant 2021**
 - 1. Due October 1, 2020-Clerk to submit and review with Board next meeting
- h. Salt/Sand & Blade Purchase**
 - 1. Approved the purchase of 15 Tons of Salt from Price County on April 9, 2020
- i. LP Safety**-Review of safety information received from Rusk Co. LP

10. Road Work Report-Chairman Wagner reported work done on Tower Road and 5 truckloads of gravel delivered for plan road projects

11. Next Meeting: Next Meeting scheduled for August 27, 2020 at 6:00 p.m.

12. Adjourn meeting-Meeting adjourned at 7:19 p.m.

Respectfully submitted by Lita J. Mason, Clerk

Posted August 17, 2020

Posted at the Town of Lake Hall, J's Automotive, Outhouse Bar and www.townlakewi.com

Lita J. Mason, Town of Lake Clerk



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
Email: clerktownoflake@gmail.com Website: www.townlakewi.com

Town Board Regular Meeting held August 27, 2020 at the Town Hall at 6:00 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Clerk Lita mason, Treasurer Carrie Kyle, Crew Supervisor Tim Schloer, and 1 elector(s)

The meeting was called to order by Chairman Wagner.

1. **Call to Order: This meeting will be held by videoconference call with the board at the Town Hall**
2. **Public Comment.** Inquiry for the grading of Fleming, Bass lake and Pine Creek Roads were brought to the board as needing to be completed
3. **Minutes of August 13, 2020, review and approve.** Supervisor Donner made a motion to approve the minutes as presented, Chairman Wagner seconded the motion, motion passed.
4. **Vouchers, review and act on.** Checks 25563-25570 in the total amount of \$30,841.40 and Tax EFT's in the amount of \$3,370.51 were reviewed. Supervisor Donner made a motion to approve the vouchers, Chairman Wagner seconded the motion, motion passed.
5. **Chairman's report.**
 - a. **Driveway Access Permit updates:** One driveway access permit was reviewed. Supervisor Donner made motion to approve the permit, Chairman Wagner seconded the motion, motion passed.
 - b. **Overweight Permit application:** None
 - c. **Meeting with City of Park Falls:** Chairman Wagner reported and presented the proposed cost of a new fire truck from the City of Park Falls. New truck with Park Falls specifications at the cost of \$600,000; demo fire truck at the cost of \$500,000. Four proposals with shared cost between City of Park Falls, Eisenstein and Town of Lake. Proposed cost share for the Town of Lake range from \$221,000-\$254,000. Discussion to continue.
 - d. **Agenda Road-DNR:** Chairman Wagner reported the DNR still restricted to their facilities
6. **Unfinished Business**
 - a. **Review and possible action in LRIP and MMLS grant requests-**Clerk to email wisDOT on time line for receipt of amended SMA
 - b. **Review and possible action audit firm-**Supervisor Donner made a motion to approve Clifton, Larson and Allen LLP's audit proposal to audit the Town's records for the 2019 fiscal year at the proposed cost of \$4,000-\$6,000, to be funded by the room tax account, Chairman Wagner seconded the motion, motion passed.
 - c. **Review and possible action on Waste Management**
 1. Signage-Corrected and picked up by Supervisor Kane
 2. Supervisor Donner made a motion to keep both Transfer Station attendants while additional changes are made to better service the community until no longer needed, Chairman Wagner seconded the motion, motion passed.
 3. Mini Clean Sweep-Chairman Wagner to speak with JB Disposal for hosting a household Clean Sweep on October 3, 2020 7 a.m.-12 p.m.

- d. **Review and possible action on Town Hall phones**-Clerk reported that the Norvado engineers reviewing Town Hall location for service availability and cost
- e. **Review and possible action Speed Limit Posting**-Review of the Statutory Authority for Speed Zone approval received from Jim Volkman of DOT on reducing speed limits at the following locations: East Maple Ridge, Old County Road E, between E and Pine Creek (northside), Lyman Street and Old 13. Supervisor Donner requested Crew Supervisor to measure the driveway spaces on the roadways listed above and report back at the next board meeting.
- f. **Review and possible action Butternut Lake**-Chairman Wagner to attend the Annual Butternut Lake Association meeting September 12, 2020
- g. **Review and possible action Firework Permit**-Supervisor Donner made a motion to approve the revised Firework Permit and cost of \$10, Chairman Wagner seconded the motion, motion approved
- h. **Review and possible action of grading of River Glen Road**-Crew Supervisor reported that initial grading of River Glen Road was completed August 27, 2020. Clerk to invoice the HOA for the service
- i. **Review and possible action Room-Tax-Online Vacation rental websites**-Clerk to reach out to the Wisconsin Towns Association for additional information how to collect from the online websites
- j. **Review and possible action appointment of Lymantown Sanitary Dist. Officer**-Supervisor Donner made a motion appoint Judy Reas and Dave Wagner as Officers to the Lymantown Sanitary Dist. for the September 1, 2020-August 31, 2021 term, Chairman Wagner seconded the motion, motion approved
- k. **Review and possible action Snow Plow 2020-2021 Contract**-Supervisor Donner made a motion to keep the 2019-2020 rates for the 2020-2021 contract, Chairman Wagner seconded the motion, motion approved
- l. **Review and possible action Salt/Sand & Blade Purchase**-Crew Supervisor reported not additional items need to be purchased
- m. **Recycling Grant 2021**-Clerk reported that she is still working the grant

7. New Business

- a. **Review and possible action on the Flambeau 40 Annual Bike Race and Time Trial**-Supervisor Donner made a motion to approve the use of Town Roads for the Flambeau 40 with the Chamber being informed that Tower Road has been chip sealed and will not be swept. They will need to inform the participants of the race for their safety, Chairman Wagner seconded the motion, motion approved. Clerk to call Park Falls Area Chamber of Commerce to inform.
 - b. **Park Falls Fire Chief Quarterly Report**-Chairman Wagner to invite Fire Chief Reas to the next Board meeting for report
 - c. **Review and possible action on the purchase of new Plat Books**-Supervisor Donner made a motion to purchase 6 new Price County Plat Books at the cost of \$23.70 each, Chairman Wagner seconded the motion, motion passed
 - d. **Review and possible action on Over Head Door Replacement**-Supervisor Donner made a motion to purchase a new garage bay door from Lakeland Overhead in the amount of \$4,170 with \$4,000 from the room tax account and the board review of the remaining cost, Chairman Wagner seconded the motion, motion passed
 - e. **Preliminary 2021 budget**-Chairman Wagner announced the start of preliminary budget meetings, September 10, 2020 at 4 p.m. and September 24, 2020 at 4 p.m. at the Town Hall
 - f. **New FOIA**-Board reviewed the information request by American Transparency under the FOIA and directed the clerk to comply with the request.
8. **Road Work Report.** Crew supervisor Schloer reported that the ditching on Pine Creek and Ruby Road has been completed. Culverts replaced on Lake Shore Drive and Agenda Road, black top on Tower Road also completed.
9. **Next Meeting**-Thursday, September 10, 2020 at 6:00 p.m.

10. **Adjourn meeting:** Meeting adjourned at 8:03 p.m.

Respectfully submitted by Lita J. Mason, Clerk

Posted August 28, 2020 at Town of Lake Hall, J's Automotive, Outhouse Bar and www.townlakewi.com



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
Email: clerktownoflake@gmail.com Website: www.townlakewi.com

Town Board Budget Meeting held September 10, 2020 at the Town Hall at 4:00 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Supervisor Ed Kane, Clerk Lita Mason, and
Treasure Carrie Kyle

The meeting was called to order by Chairman Wagner.

Review budget process. The clerk advised the board of the process and timeline for the budget.

Budget Review with preliminary action.

The board reviewed the budget vs actual for 2020.

The board reviewed the preliminary 2021 budget.

The board reviewed the long-range plan and made adjustments.

Meeting adjourned at 6:04 p.m.

Respectfully submitted by Lita Mason, Clerk

Posted 9/11/2020 at Town of Lake Hall, J's Automotive, Outhouse Bar and www.townlakewi.com



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
Email: clerktownoflake@gmail.com Website: www.townlakewi.com

Town Board Regular Meeting held September 10, 2020 at the Town Hall at 6:00 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Supervisor Ed Kane, Clerk Lita Mason, Treasurer Carrie Kyle

The meeting was called to order by Chairman Wagner.

1. **Minutes of August 27, 2020 review and approve.** Supervisor Donner made a motion to approve the minutes as presented, Chairman Wagner seconded the motion, motion passed.
2. **Treasurer's Report, review.** The Treasurer's Report was reviewed.
3. **Financial Report, review.** The Financial Report was reviewed for the previous month.
4. **Vouchers, review and act on.** Checks 25572-25587 and 25590-25592 in the total amount of \$8,943.61 were reviewed. Supervisor Kane made a motion to approve the vouchers, Supervisor Donner seconded the motion, motion passed.
5. **Chairman's report.**
 - a. **Driveway Access Permit.** Permit from Alan Koshak was submitted for approval. Supervisor Kane made a motion to approve permit, Supervisor Donner seconded the motion, motion passed.
 - b. **Overweight Permit.** None
 - c. **Meeting with City of Park Falls.** No new updates regarding the review of purchase of a new fire truck.
 - d. **Agenda Road.** No updates from the DNR as to when they will be released for site visit due to COVID.
6. **Unfinished Business**
 - a. **Review and possible action in LRIP and MMLS grants.** The clerk reported that the Agenda Road MMLS grant has been revised and approved by DOT to a LRIP-D grant. Chairman Wager to met with Chairman Terry Palecek for signing of the new SMA.
 - b. **Review and possible action-Waste Management.** The board denied hosting a Mini Clean Sweep at this time. Supervisor Donner will contact Can for Kids regarding keeping the containers emptied on a regular basis. Chairman Wagner will measure transfer station for review of setting up a new traffic pattern into and out of the station. The board has moved the decision of charging a fee for an annual transfer station sticker to the budget meetings.
 - c. **Review and possible action-Town Hall phones.** Clerk reported no new information has been received from Norado engineers on location of lines.
 - d. **Review and possible action-Speed limit posting.** Crew Supervisor to report the driveway spaces on the following roadways: East Maple Ridge, Old County Read E, between E and Pine Creek (northside), Lyman Street and Old 13.
 - e. **Review and possible action-Butternut Lake.** Supervisor Kane to attend the Annual Butternut Lake Associations meeting September 12, 2020.
 - f. **Review and possible action-Room Tax on-line Vacation Rental websites.** Supervisor Kane reported that future letter for tax payers is still being drafted.
 - g. **Snow Plow Contracts.** Clerk reported that the 2020-2021 contracts will be mailed next week.

- h. **Recycling Grant.** Clerk reported that the grant should be completed and filed by next board meeting.
- i. **FOIA Request.** Clerk reported that the request is valid and is working on compiling all of the requested documents.

7. New Business

- a. **Security Health Refund.** Treasure reported receipt of refund in the amount of \$658.11. Due to the financial strain of COVID-19 Security Health reduced premiums by 10% for April and 5% for May. The clerk will refund the employees portion on their next pay date 9/24/20.
 - b. **Presidential memorandum of payroll tax deferrals.** The Treasure reported effective 9/1/20 through the end of 2020 the Social Security taxes can be deferred until the first quarter of 2021. This deferment is for both the employer and employee. This is only a deferment not forgiveness, any and all monies not paid MUST be paid back in the first quarter of 2021. Supervisor Kane made a motion not to defer any taxes from employees or Board members, Supervisor Donner seconded the motion, motion passed.
 - c. **Election, November 3, 2020.** The Clerk reported a new traffic flow this election expecting large volume of voters and colder weather. Voter to enter through the main door (off County Road B) with chairs set 6 feet apart for social distancing in the garage with anticipation of more than two voters at one time. The clerk will request assistance from the Nation Guard.
 - d. **Town of Agenda.** Supervisor Kane made a motion to allow the Town of Agenda to rent our shouldering machine at the rate of \$49.92 per hour, Supervisor Donner seconded the motion, motion passed.
- 8. Road Work Report.** Chairman Wagner reported the grading of Bass Lake Road and requested that the clerk research a website update to add a Road Work Report section for electors to review the work that is being done on a weekly/bi-weekly basis.

9. Public Comment. None

Meeting adjourned at 7:09 PM

Respectfully submitted by Lita J. Mason, Clerk

Posted September 11, 2020 at Town of Lake Hall, J's Automotive, Outhouse Bar and www.townlakewi.com



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
Email: clerktownoflake@gmail.com Website: www.townlakewi.com

Town Board Budget Meeting held September 24, 2020 at the Town Hall at 4:00 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Supervisor Ed Kane, Clerk Lita Mason, and Treasure Carrie Kyle

The meeting was called to order by Chairman Wagner.

Review budget process. The clerk advised The Town hearing is to be held November 10, 2020. The Notice of the Hearing must be posted 15-20 days prior.

Budget Review with preliminary action for fiscal year 2021

- a. The board reviewed the budget vs actual for 2020.
- b. The board reviewed the preliminary 2021 budget.
- c. Review the long-range plan and make adjustments.
Chairman Wager stated that gravel is needed for the long-range plan
- d. Review of Equipment needs
- e. Review fee for garbage sticker
- f. Review of employee wages and benefits

The Treasure reported that the CPI is 1.56%. The Board reviewed raises, HSA Fund and clerk salary. Board to review employment policy, OT hours, WisDOT regulations on driving time (CDL license) for plowing snow.

Public Comment. None

Next budget Meeting-Thursday October 8, 2020 4:00 PM

Meeting adjourned at 6:07 p.m.

Respectfully submitted by Lita Mason, Clerk

Posted 9/30/2020 at Town of Lake Hall, J's Automotive, Outhouse Bar and www.townlakewi.com



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
Email: clerktownoflake@gmail.com Website: www.townlakewi.com

Town Board Regular Meeting held September 24, 2020 at the Town Hall at 6:00 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Supervisor Ed Kane, Clerk Lita Mason, Treasurer Carrie Kyle

The meeting was called to order by Chairman Wagner.

1. **Entertain motion to adjourn to a closed session pursuant to WI State Statute Sec 19.85(1)(g) for litigation on Price County Case No. 2019CV58 Ricciardi vs Town of Lake.** Motion was made by Supervisor Kane to adjourn to closed session as stated above, Supervisor Donner seconded the motion, motion passed unanimously with roll call vote.
2. **Adjourn close session and return to Open Session.** Supervisor Kane made a motion to adjourn closed session and return to open session, Supervisor Donner seconded the motion, motion passed unanimously with roll call vote.
3. **Minutes of September 10, 2020 review and approve.** Supervisor Kane made a motion to approve the minutes as presented, Supervisor Donner seconded the motion, motion passed unanimously with roll call vote.
4. **Vouchers, review and act on.** Checks 25594-25613 in the total amount of \$203,981.44 were reviewed. Supervisor Kane made a motion to approve the vouchers, Supervisor Donner seconded the motion, motion passed unanimously with roll call vote.
5. **Chairman's report.**
 - a. **Driveway Access Permit.** Permit from Cody & Kelly Meyer was submitted for approval. Supervisor Donner made a motion to approve permit, Supervisor Kane seconded the motion, motion passed unanimously with roll call vote.
 - b. **Overweight Permit.** None
 - c. **Meeting with City of Park Falls.** No new updates regarding the review of purchase of a new fire truck.
 - d. **Agenda Road.** No updates from the DNR as to when they will be released for site visit due to COVID.
6. **Unfinished Business**
 - a. **Review and possible action in LRIP and MMLS grants.** The clerk reported that the LRIP-D SMA for Agenda road was signed by Chairman Wagner and Chairman Palecek on 9/23/20. Signed SMA will be emailed to DOTLocalPrograms@dot.wi.gov and Ryan Spaight. Chairman Wager requested follow up on the LRIP submitted for Bass Lake Road.
 - b. **Review and possible action-Waste Management.** Chairman Wagner will measure transfer station for review of setting up a new traffic pattern into and out of the station. Board to review future plans of creating a traffic pattern to lesson the "bottle neck" that occurs, they will also draft a letter to be sent to all electors prior to any changes being made. Supervisor Donner made a motion to purchase two signs, "Cans Only" and "Plastic Bags" not to exceed \$50 for the transfer station, Supervisor Kane seconded the motion, motion passed unanimously with roll call vote. Supervisor Kane will donate a 55-gallon drum from the Chamber for the disposal of empty plastic bags.

- c. **Review and possible action-Town Hall phones.** Clerk reported no new information has been received from Norado engineers on location of lines.
- e. **Review and possible action-Speed limit posting.** Chairman Wagner reported the driveway spacing on East Maple Ridge Road. Supervisor Donner made a motion to reduce the speed limit on East Maple Ridge Road to the WisDOT fixed limit of 35 mph for Town roads-building or driveway spacing averages 150 feet or less, Supervisor Kane seconded the motion, motion passed unanimously with roll call vote.
- d. **Review and possible action-Room Tax on-line Vacation Rental websites.** Supervisor Kane reported that future letter for tax payers is still being drafted.
- e. **Snow Plow Contracts.** Clerk reported that the 2020-2021 contracts were mailed 09/23/20.
- f. **Recycling Grant.** Clerk reported that the grant should be completed and filed by 10/01/20.
- g. **Park Falls Fire Department.** Fire Chief Reas reported that January-August of 2020 5 calls were made in the Town of Lake, 4 in the Town of Eisenstein and 10 in Park Falls.
- h. **FOIA Request.** Clerk reported that the request is valid and is working on compiling all of the requested documents.
- i. **Security Health Refund.** The clerk reported that the two full time employees were issued a 10% refund for the month of April and a 5% refund for the month of May as issued by Security Health.
- j. **Election-November 3, 2020.** Clerk to establish a drop box for absentee ballots that electors can utilize if they chose not to mail their ballots back. Supervisor Donner made a motion to purchase 1000 ball point pens with the Town information printed on them for the election following COVID-19 protocols, motion was seconded by Supervisor Kane, motion passed unanimously with roll call vote. Clerk to review the calendar for possible dates for in person absentee voting at the Town Hall.

7. New Business

- a. **Stolen Crowley Road Sign.** Chairman Wagner to advise crew supervisor to order and replace the stolen signage

8. Road Work Report. Chairman Wagner reported the ditching of Ruby Rd.

9. Public Comment. None

Meeting adjourned at 7:28 PM

Respectfully submitted by Lita J. Mason, Clerk

Posted September 30, 2020 at Town of Lake Hall, J's Automotive, Outhouse Bar and www.townlakewi.com



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
Email: clerktownoflake@gmail.com Website: www.townlakewi.com

Town Board Budget Meeting held October 8, 2020 at the Town Hall at 4:00 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Supervisor Ed Kane, Clerk Lita Mason, Treasure Carrie Kyle, Crew Supervisor Tim Schloer, Engineer Dave Gustafson, (1) elector

The meeting was called to order by Chairman Wagner.

Review budget process. The clerk advised The Town hearing is to be held November 10, 2020. The Notice of the Hearing must be posted October 23, 2020

Budget Review with preliminary action for fiscal year 2021

- a. The board reviewed the budget vs actual for 2020.
- b. The board to reviewed the preliminary 2021 budget
- c. Review Resolution for Elected Official Salaries for 2021-2024
- d. Review of employee policy in regards to overtime
- e. Review employee wages, benefits, premium payments and HSA vs HRA
- f. Review long-range plan
 1. Construction
 2. Maintenance
 3. Equipment

Public Comment. None

Next budget Meeting-Thursday October 15, 2020 3 PM

Meeting adjourned at 6:10 p.m.

Respectfully submitted by Lita Mason, Clerk

Posted 10/12/20 at Town of Lake Hall, J's Automotive, Outhouse Bar and www.townlakewi.com



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
Email: clerktownoflake@gmail.com Website: www.townlakewi.com

Town Board Regular Meeting held October 8, 2020 at the Town Hall at 6:00 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Supervisor Ed Kane, Clerk Lita Mason, Treasurer Carrie Kyle, Crew Supervisor Tim Schloer, Engineer Dave Gustafson, (1) elector

The meeting was called to order by Chairman Wagner.

1. **Minutes of September 24, 2020 review and approve.** Supervisor Kane made a motion to approve the minutes as presented, Supervisor Donner seconded the motion, motion passed unanimously with roll call vote.
2. **Treasurer's Report.** Treasurer's report was reviewed
3. **Vouchers, review and act on.** Checks 25614-25633 in the total amount of \$13,334.54 were reviewed. Supervisor Kane made a motion to approve the vouchers, Supervisor Donner seconded the motion, motion passed unanimously with roll call vote.
4. **Chairman's report.**
 - a. **Driveway Access Permit.** Permit for Russell Berndsen was extended until December 13, 2020 for work to be completed. Supervisor Donner made a motion to approve the extension, Supervisor Kane seconded the motion, motion passed unanimously with roll call vote.
 - b. **Overweight Permit.** None
 - c. **Meeting with City of Park Falls.** No new updates regarding the review of purchase of a new fire truck.
 - d. **Agenda Road.** No updates from the DNR as to when they will be released for site visit due to COVID.
5. **Unfinished Business**
 - a. **Review and possible action in LRIP and MMLS grants.** The clerk reported that the approved SMA Bass Lake was received. Effective 07/01/2020 \$26,470.82 LRIP/State funds for fiscal year 2021. Approved SMA for Agenda Road was received. Effective 08/25/2020 \$1,000,000.00 LRIP/State funds.
 - b. **Review and possible action-Waste Management.** Chairman Wagner will measure transfer station for review of setting up a new traffic pattern into and out of the station. Board to review future plans of creating a traffic pattern to lesson the "bottle neck" that occurs, they will also draft a letter to be sent to all electors prior to any changes being made. Supervisor Kane made a motion to continue employee two transfer station employees until further notice. Supervisor Donner seconded the motion, motion passed unanimously with roll call vote.
 - c. **Review and possible action-Town Hall phones.** Clerk reported no new information has been received from Norado engineers on location of lines.
 - e. **Review and possible action-Speed limit posting.** Supervisor Donner made a motion to reduce the speed limit on Old County Road E-between E and Pine Creek (northside) and Old 13 to 45 mph for County Trunk Highway or Town Roads, Supervisor Kane seconded the motion, motion passed unanimously with roll call vote. Supervisor Donner made a motion to purchase the necessary amount of signage for the above speed limit changes, motion seconded by Supervisor Kane, motion passed unanimously with roll call vote.

- d. **Review and possible action-Room Tax on-line Vacation Rental websites.** Supervisor Kane reported that future letter for tax payers is still being drafted.
- e. **Snow Plow Contracts.** Clerk reported that 385 contracts have been mailed. Crew Supervisor stated that 2 additional spare part time drivers are needed for snow plowing. Super Kane made motion to hire 2 additional spare part time drivers for snow removal, Supervisor Donner seconded the motion, motion passed unanimously with roll call vote. Supervisor Kane made motion to cap the number of contracts that the Town crew and safely maintain to 400 with the only exceptions being for emergencies and the deadline to request the service is December 1st of any calendar year, motion seconded by Supervisor Donner, motion passed unanimously with roll call vote.
- f. **Recycling Grant.** Clerk reported that the grant was submitted 09/25/20.
- g. **FOIA Request.** Clerk reported that the request is valid and is working on compiling all of the requested documents.
- h. **Election-November 3, 2020.** Clerk reported that the Town Hall will be deep cleaned October 30, 2020 in preparation for the election. Treasurer reported funds available through the Routes to Recovery Grant to purchase any additional items to maintain a safe environment for the electors during the COVID-19 pandemic. Supervisor Donner made motion to purchase a 55" smart TV with air play for Board meetings, a portable HEPA filter to maintain safe air quality for all who work or visit the Town Hall and requests that the Crew clean and sanitize the garage for the election, Supervisor Kane seconded the motion, motion passed unanimously with roll call vote.

6. New Business

- a. **Governor's Emergency Oder-Mandatory face covering extended until 11/21/20.** Emergency Order # 3-business to maintain operations to 25% of capacity or no more than 10 patrons at one time.
 - b. **Park Falls Chamber of Commerce 2020 Fall Banquet & Annual Meeting-**Has been cancelled
 - c. **WISLR Local Road Certification-**Crew Supervisor to work on reporting to be completed by December 1, 2020
 - d. **Town of Agenda-**Billed and paid for the usage of the dump truck
 - e. **Open Book and Board of Review-**Clerk reported that the Open Book will be held Friday 05/14/21 5-7 PM and the Board of Review will be Saturday, 05/22/2021 7-9 AM
7. **Road Work Report.** Crew Supervisor reported the ditching of Ruby Rd is complete. The crew will begin preparing for snow removal
8. **Public Comment.** It was stated that Marshfield Clinical has purchased Flambeau Hospital and taken possession of all items, most importantly all ambulances. It was also reported that one (1) ambulance is missing.

Meeting adjourned at 7:34 PM

Respectfully submitted by Lita J. Mason, Clerk

Posted October 12, 2020 at Town of Lake Hall, J's Automotive, Outhouse Bar and www.townlakewi.com



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
Email: clerktownoflake@gmail.com Website: www.townlakewi.com

Town Board Budget Meeting held October 15, 2020 at the Town Hall at 3:00 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Supervisor Ed Kane, Clerk Lita Mason, Treasure Carrie Kyle, Crew Supervisor Tim Schloer

The meeting was called to order by Chairman Wagner.

Review budget process. The clerk advised The Town hearing is to be held November 10, 2020. The Notice of the Hearing must be posted October 23, 2020

City of Park Falls-Fire Truck-Supervisor Kane presented the proposed cost of a new Fire Truck of \$600,000 which would be delivered in 2022. Possible 5 year pay back option available with a share cost of 1/3.

Budget Review with preliminary action for fiscal year 2021

- a. The board reviewed the budget vs actual for 2020.
- b. The board reviewed the preliminary 2021 budget-Supervisor Kane made a motion to approve and send the proposed 2021 budget to the November 10, 2020 hearing, Supervisor Donner seconded the motion, motion passed
- c. Review Resolution for Elected Official Salaries for 2021-2024-Resolution 2020-02 was presented to the board with the proposed annual salaries, Board Chair-\$6,000, Supervisors (2)-\$3,500, Clerk-\$20,000, Treasure \$7,730 all with a \$25 per diem compensation for attendance at special meetings. Supervisor Donner made a motion to approve Resolution 2020-02 as written, Supervisor Kane seconded the motion, motion passed.
- d. Review of employee policy in regards to overtime-Supervisor Donner made motion to amend the verbiage of the employee overtime policy to read "Overtime shall be paid at a rate of one and one half (1 ½) times the hourly rate for any hours worked in excess of the regular scheduled work day over eight (8) hours during winter months and over ten (10) hours during the remainder of the year"., Supervisor Kane seconded the motion, motion passed
- e. Review employee wages, benefits, premium payments and HSA vs HRA
Supervisor Donner made a motion to increase part-time employee wages 1.56%, Supervisor Kane seconded the motion, motion passed.
Supervisor Donner made a motion to increase the Crew Supervisor wage to \$24 an hour and full-time crew to \$22.50 an hour, Chairman Wager seconded the motion, motion passed.
Supervisor Donner made a motion to add \$3000 to the full-time employee's HSA accounts, Chairman Wager seconded the motion, motion passed.
Chairman Wager made a motion to pay \$11,000 to a part-time Deputy Clerk if needed, Supervisor Kane seconded the motion, motion passed
- f. Review long-range plan
 1. Construction-\$1,533,000
 2. Maintenance-30,000
 3. Equipment-\$15,000

Public Comment. None

Meeting adjourned at 7:39 pm

Respectfully submitted by Lita Mason, Clerk

Posted 10/21/20 at Town of Lake Hall, J's Automotive, Outhouse Bar and www.townlakewi.com



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
Email: clerktownoflake@gmail.com Website: www.townlakewi.com

Town Board Regular Meeting held October 22, 2020 at the Town Hall at 6:00 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Supervisor Ed Kane, Clerk Lita Mason, Treasurer Carrie Kyle

The meeting was called to order by Chairman Wagner.

1. **Minutes of October 8, 2020 review and approve.** Supervisor Donner made a motion to approve the minutes as presented, Supervisor Kane seconded the motion, motion passed.
2. **Vouchers, review and act on.** Checks 25634-25655 in the total amount of \$15,941.31 were reviewed.
3. **Chairman's report.**
 - a. **Driveway Access Permit.** None
 - b. **Overweight Permit.** None
 - c. **Meeting with City of Park Falls.** No new updates regarding the review of purchase of a new fire truck.
 - d. **Agenda Road.** No updates from the DNR as to when they will be released for site visit due to COVID. Chairman Wager stated that he will be meeting with the Price County Highway Commissioner to review bridges, culvers and Agenda Road on Monday, October 26, 2020
4. **Unfinished Business**
 - a. **Review and possible action in LRIP and MMLS grants.** Chairman Wager to meet with the Town of Agenda's Chairman to resign the SMA due to the error within item 6 of the terms and conditions inadvertently stating the incorrect financing amount
 - b. **Review and possible action-Waste Management.** Supervisor Kane reported that the "Metal" and "Aluminum" can signs have been ordered and he will deliver the 55-gal drum to the dump along with the letters for signage.
 - c. **Review and possible action-Town Hall phones.** Clerk reported that Bill Bieganek from Norvado is waiting on the engineering quote to drop a fiber line to the Town Hall which is approximately 2000 to the nearest fiber pedestal.
 - e. **Review and possible action-Speed limit posting.** Chairman Wager stated that all of Lyman Town should be 25mph as it is residential, will review with the Price County Highway commissioner and review ordinances.
 - d. **Review and possible action-Room Tax on-line Vacation Rental websites.** Supervisor Kane reported that future letter for tax payers is still being drafted. Clerk to contact Caryn Cleereman (Timber Breeze/Northern Pines in regards to conducting business under a new name and bartender licenses.
 - e. **Snow Plow Contracts.** Clerk reported that 396 contracts have been issued. Possible revenues of \$64,400, funds collected to date \$45,910. \$10 refund to be issued to Robert Ahlborn for overpayment.
 - f. **FOIA Request.** Clerk reported that the request has been completed and emailed on 10/14/20
 - g. **Election-November 3, 2020.** Clerk reported that in person Absentee voting will be held Friday 10/23/20, Monday 10/26/20 and Friday 10/30/20 9am-1pm and Wednesday 10/28/20 9am-4pm. Treasurer reported that \$2,254 has been submitted to the Routes to Recovery for reimbursement of additional items/cost due to COVID-19

5. New Business

- a. **Review and possible action-Revise Ordinance 1-2008:** To increase NSF to cover all bank fees charged to the Town. Clerk to revise ordinance and present to the Board at the November 12, 2020 general meeting
- b. **Review and possible action-Street light on Tower Rd and Hwy 13:** Chairman to review with the Price County Highway Commissioner.
- c. **Review and possible action-New tires for grader:** Crew Supervisor to request cost to replace all six tires.
- d. **WISLR Local Road Certification-**Clerk reported that the Crew Supervisor has finished the road improvement section and she will continue to complete and submit by the December 1, 2020 deadline.

6. Road Work Report. Chairman Wager reported crew has been working on the gravel boxes on the dump truck and preparing equipment for snow removal.

7. Public Comment. None

8. Next Meeting Thursday, November 12, 2020. Supervisor Donner made motion to hold the November 12, 2020 General Meeting immediately following the Town Budget Hearing on Tuesday, November 10, 2020, Supervisor Kane seconded the motion, motion passed.

Meeting adjourned at 6:43 PM

Respectfully submitted by Lita J. Mason, Clerk

Posted October 23, 2020 at Town of Lake Hall, J's Automotive, Outhouse Bar and www.townlakewi.com



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
Email: clerktownoflake@gmail.com Website: www.townlakewi.com

Town Board Meeting held December 10, 2020 at 6:00 PM

Present: Chairman David Wagner, Supervisor Mark Donner, Clerk Lita Mason, Treasurer Carrie Kyle
Supervisor Ed Kane via Zoom, Crew Supervisor Tim Schloer, Jeff Belongia of Huntington Securities, Inc.
Electors: Rudy Rott and Scott Stenger Butternut Lake Assoc. via Zoom

The meeting was called to order by Chairman Wagner at 6:08 PM.

1. **Minutes of November 10, 2020 Budget Hearing, Electors Meeting and General Board Meeting reviewed.** Supervisor Donner made a motion to approve the minutes as presented, Chairman Wagner seconded the motion, motion passed.
2. **Treasurer's Report:** Treasurer report was reviewed
3. **Financial Report:** Financial report was reviewed for the previous month
4. **Vouchers, review and act on:** Checks 25673-25753 in the total amount of \$50,965.89 were reviewed. Supervisor Donner made a motion to approve the vouchers as presented, Chairman Wagner seconded the motion, motion passed.
5. **Chairman's report.**
 - a. **Driveway Access Permit.** None
 - b. **Meeting with City of Park Falls.** No new updates regarding the review of purchase of a new fire truck.
 - c. **Agenda Road.** No meeting or communication with the DNR
6. **Unfinished Business**
 - a. **Review and possible action-Waste Management:** The Board discussed different options on a new traffic pattern for the Transfer Station in the Spring of 2021. The Board requested that the signage stay in the same order week after week. Clerk to inform Transfer Station Attendant.
 - b. **Review and possible action-Town Hall phones:** Clerk reported that no new communication received from Bill Bieganeck with Norvado on cost of running a fiber optic line 2000 feet.
 - d. **Review and possible action-Speed limit posting:** Crew Supervisor Schloer reported the following:
 1. Lyman Street/Town-25mph-On hold
 2. East Maple Ridge Road to 35mph-Posted
 3. Old County Road E between E & Pine Creek (northside) and Old 13 to 45mph-45mph sign to be ordered
 4. Stolen Crowley Road sign-Posted
 5. "Stop Ahead" sign on Tower Rd and Hwy 13-Posted
 - c. **Review and possible action-Room Tax on-line Vacation Rental websites:** Clerk reported that an Amended Permit needs to be approved for Timber Breeze as there is new ownership and business name. Supervisor Donner made a motion to approve the Amended Permit #36 to be issued to William Edward Investments, LLC DBA-Northern Pines Resort, Supervisor Kane seconded the motion, motion passed

- d. **Snow Plow Contracts:** Clerk reported that 405 contract requests have been issued with 358 paid, total revenues collected \$59,575. Clerk to revise contract for the 2021-2022 year for the Board to review with changes to late payment fees and final date for payment to be received.
- e. **WISLR Local Road Certification:** Clerk reported completed report was mailed 12/01/2020. Confirmation email from DOT received 12/04/2020
- f. **Butternut Lake Association Letter:** Board requested details regarding normal lake levels, what level will the lake be for the emergency slow no wake to be in effect, level markers and where markers will be placed from the lake association along with samples of other Towns ordinances. Will also need to talk/meet with the Town of Chippewa on their requests and options of this matter.
- g. **Open Book and Board of Review:** Open Book Friday 5/14/2021 5-7PM and Board of Review is Saturday 5/22/2021 7-9AM. Clerk to review if a new BOR training CD is available.

7. New Business

- a. **Jeff Belongia-Huntington Securities, Inc:** Supervisor Donner made motion to proceed with Huntington Securities, Inc. to secure funds for capital improvement projects in the amount of \$4,430,000, motion seconded by Supervisor Kane, motion passed
 - b. **Preliminary Budget Amendment:** Amendment to be completed in January when all 2020 invoices have been processed
 - c. **Motion to transfer funds to and from machinery account:** Supervisor Donner made a motion to transfer \$10,000 from the General Account to the Machinery Account for Equipment, \$6,500 from the General Account to the Machinery Account for the Ambulance, \$6,000 from the Machinery Account to the General Account for the purchased Grader Tires of \$9,652.20, with the remaining balance of \$3,652.20 transferred from the Fund balance, motion seconded by Supervisor Kane, motion passed.
 - d. **Appointed Clerk Position:** The Board will finalize the wage and benefits package at the January 14, 2020 meeting.
 - e. **Board Meeting Schedule:** The Board's meeting schedule will remain with meetings being held on the 2nd and 4th Thursday of every month
 - f. **Unpaid Culver Invoices:** The clerk reported that Jacob Furtak and Jeremy Holm have outstanding invoices from September 2020. A voice mail message was left for Mr. Furtak on December 9, 2020 and Mr. Holm will mail in a check. Supervisor Kane made a motion that no culvert will be delivered without payment, motion seconded by Supervisor Donner, motion passed
 - g. **Partridge Road:** Supervisor Donner made a motion to remove the 6 TON weight limit on Partridge Rd and return it to the normal weight limits of the Town, motion seconded by Supervisor Kane, motion passed
 - h. **2021 Construction Time Line:** Crew Supervisor Schloer and Chairman Wagner will present a completed time line at the January 14, 2021 meeting
 - i. **Timm Road:** Crew Supervisor to work with the clerk on the completion of the Price County Bridge and Culver Program application
 - j. **Christmas Bonus:** Supervisor Donner made a motion to present a \$100 Christmas bonus to all full-time employees and a \$50 Christmas bonus to all part-time employees, motion seconded by Supervisor Kane seconded the motion, motion passed
8. **Road Work Report.** Crew Supervisor reported that all equipment is ready for snow removal and the new garage overhead door is being installed
9. **Public Comment.** None
10. **Next Meeting Thursday, January 14, 2021 at 6:00 PM**

Meeting adjourned at 8:50 PM

Respectfully submitted by Lita J. Mason, Clerk

Posted December 10, 2020 at Town of Lake Hall, J's Automotive, Outhouse Bar and www.townlakewi.com



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
Email: clerktownoflake@gmail.com Website: www.townlakewi.com

Town Board Budget Hearing Meeting held November 10, 2020 at the Town Hall at 6:00 p.m.

Present: Chairman David Wagner, Supervisor Mark Donner, Clerk Lita Mason, Treasurer Carrie Kyle.
Supervisor Ed Kane via Zoom

The meeting was called to order by Chairman Wagner.

1. **Approval of Agenda.** The agenda was approved as presented.
2. **Chairman Wager** reviewed the power point summary highlighting the budget components. There were no questions regarding the budget.

Meeting adjourned at 6:13 PM

Respectfully submitted by Lita J. Mason, Clerk

Posted November 24, 2020 at Town of Lake Hall, J's Automotive, Outhouse Bar and www.townlakewi.com



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
Email: clerktownoflake@gmail.com Website: www.townlakewi.com

Town Electors Meeting held November 10, 2020 at the Town Hall following the Budget Hearing

Present: Chairman David Wagner, Supervisor Mark Donner, Clerk Lita Mason, Treasurer Carrie Kyle.
Supervisor Ed Kane via Zoom

The meeting was called to order by Chairman Wagner.

To approve the 2020 total town tax levy to be collected in 2021 pursuant to sec. 60.10(1)(a) of the Wisconsin Statutes. Mark Donner made a motion to approve the allowable tax levy of \$297,369 for the 2020 tax levy to be collected in 2021, Ed Kane seconded the motion. Motion passed with a vote of 5 ayes, 0 nays.

To approve the fixed compensation for town offices 2021-2023:

Board Chairman-\$6,000 plus \$25.00 per diem compensation for attendance at special meetings

Supervisors (2)-\$3,500 plus \$25 per diem compensation for attendance at special meetings

Treasurer-\$7,730 plus \$25.00 per diem compensation for attendance at special meetings

Mark Donner made a motion to approve the fixed compensation for town offices as noted above for 2021-2023, Ed Kane seconded the motion. Motion passed with a vote of 5 ayes, 0 nays.

To approve the donation of \$1,250.00 to the Park Falls Area Community Development Corporation (PFACDC). Ed Kane made a motion to approve the donation of \$1,250. To the PFACDC, Carrie Kyle seconded the motion, motion passed with a vote of 5 ayes, 0 nays.

To approve the donation of \$250.00 to the Park Falls Chamber of Commerce for 4th of July fireworks. Lita Mason made motion to use the \$250.00 approved for the Chamber on November 13, 2019 as no monies or 4th of July fireworks were purchased due to COVID-19 in 2020, Carrie Kyle seconded the motion, motion passed with a vote of 5 ayes, 0 nays.

Meeting adjourned at 6:17 PM

Respectfully submitted by Lita J. Mason, Clerk

Posted November 24, 2020 at Town of Lake Hall, J's Automotive, Outhouse Bar and www.townlakewi.com



W8095 County Rd E, PO Box 228, Park Falls, WI 54552, 715-762-2151
Email: clerktownoflake@gmail.com Website: www.townlakewi.com

Town Board Meeting held November 10, 2020 at the Town Hall immediately following the Town Electors Meeting

Present: Chairman David Wagner, Supervisor Mark Donner, Clerk Lita Mason, Treasurer Carrie Kyle
Supervisor Ed Kane via Zoom, Jeff Belongia of Huntington Securities, Inc

The meeting was called to order by Chairman Wagner.

1. **Minutes of October 15, 2020 Budget Meeting and the October 22, 2020 General Meeting review and approve.** Supervisor Donner made a motion to approve the minutes as presented, Supervisor Kane seconded the motion, motion passed.
2. **Treasurer's Report.** Treasurer report was reviewed
3. **Financial Report.** Financial report was reviewed for the previous month
4. **Vouchers, review and act on.** Checks 25656-25687 in the total amount of \$32,251.70 were reviewed. Supervisor Donner made a motion to approve the vouchers as presented, Supervisor Kane seconded the motion, motion passed.
5. **Chairman's report.**
 - a. **Driveway Access Permit.** Christopher Brickheimer Rev Trust, Lot #2, Bunting Lane, Butternut WI. Supervisor Donner made a motion to approve the new driveway for the above property, Supervisor Kane seconded the motion, motion passed.
 - b. **Overweight Permit.** None
 - c. **Meeting with City of Park Falls.** No new updates regarding the review of purchase of a new fire truck.
 - d. **Agenda Road.** Chairman Wager stated that he met with the Price County Highway Commissioner and he is going to help with the DNR regarding re-shouldering Road.
6. **Unfinished Business**
 - a. **Review and possible action in LRIP and MMLS grants.** SMA for Agenda Road has been resigned and emailed to the DOT.
 - b. **Review and possible action-Waste Management.** Supervisor Kane reported that the "Metal" and "Aluminum" can signs have been ordered. Information regarding a new traffic pattern will be put in the Town insert which will be mailed with the taxes.
 - c. **Review and possible action-Town Hall phones.** Clerk reported that Bill Bieganek from Norvado is waiting on the engineering quote to drop a fiber line to the Town Hall which is approximately 2000 to the nearest fiber pedestal.
 - e. **Review and possible action-Speed limit posting.** Chairman Wager stated that all of Lyman Town should be 25mph as it is residential, will review with the Price County Highway commissioner and review ordinances.
 - d. **Review and possible action-Room Tax on-line Vacation Rental websites.** Supervisor Kane reported that future letter for tax payers is still being drafted. Clerk to contact Caryn Cleereman (Timber Breeze/Northern Pines in regards to conducting business under a new name and bartender licenses.

- e. **Snow Plow Contracts.** Clerk reported that 406 contracts have been issued with 60 still outstanding for payment
- f. **Routes to Recovery.** Treasurer reported that the deadline is November 18, 2020. Supervisor Donner made a motion to give any unused fund from the Routes to Recovery Act to Price County, Supervisor Kane seconded the motion, motion passed.
- g. **Review and possible action-Ordinance 1-2008 NSF Fee.** Supervisor Donner made a motion to repealed and recreate the ordinance as follows: Section Ordinance 1-2008 BE IT ORDAINED by the Town of Lake Board that a fee of \$50 plus any and all bank fees be charged for all checks returned to the Town of Lake Treasurer for insufficient funds, Supervisor Kane seconded the motion, motion passed an ordinance signed.
- h. **Review and possible action-Street light on Tower Rd and Hwy 13.** Chairman Wager reported that with the help of the Highway Commissioner no street light will be added. Crew to review if a "Stop ahead" sign is in place.
- i. **WISLR Local Road Certification-**Clerk reported that the report is still being worked and is due December 15, 2020
- j. **Open Book and Board of Review-**Open Book Friday 5/14/2021 5-7PM and Board of Review is Saturday 5/22/2021 7-9AM
- k. **Review and possible action-**Grader tires cost \$1,600.20 per tire x 6 = \$9,601.20. Company will buy back old tires and possible government rebates available. Supervisor Donner made a motion to proceed with the purchase of 6 new tires for the grader at the cost of \$9,601.20, Supervisor Kane seconded the motion, motion passed

7. New Business

- a. **Review Budget Hearing and Special Town meeting of Electors proceedings and adopt the 2021 budget:** Supervisor Donner made a motion to adopt the budget for 2021 as presented at the budget hearing, Supervisor Kane seconded the motion, motion passed
- b. **Jeff Belongia-Huntington Securities:** Mr. Belongia advised the Board of what his company does and how it has helped numerous towns/cities financially.
- c. **Tax inserts:** Treasurer stated that the Town's insert will need to be printed and folder and ready for mailing with the Tax bills by December 4, 2020
- d. **Letter from Victor Peth regarding emergency no wake for Butternut Lake-**Board has agreed to table the topic at this time
- e. **Snow Plow Limit:** Amend or Repeal-Board has agreed to table the topic at this time

- 8. **Road Work Report.** Chairman Wager reported crew has been working on the sand/salt mixing in preparation of the upcoming winter

9. Public Comment. None

10. Next Meeting Thursday, December 10, 2020 at 6:00 PM

Meeting adjourned at 8:17 PM

Respectfully submitted by Lita J. Mason, Clerk

Posted October 23, 2020 at Town of Lake Hall, J's Automotive, Outhouse Bar and www.townlakewi.com